

**BARIDHARA DOHS PORISHOD
DHAKA CANTONMENT**

**MINUTES OF THE 11th EXECUTIVE COMMITTEE MEETING
HELD ON 22 DECEMBER 2018 AT 1830 HRS.
AT THE DOHS OFFICE**

1. Col M Abdul Hai (Retd), the President of Baridhara DOHS Porishod, presided over the meeting. The following Members were present:

- | | |
|-----------------------------------------------------|-------------------|
| a. Col M Abdul Hai (Retd) | - President |
| b. Lt Col Akram Hossain (Retd) | - Sr VP |
| c. Maj AHM Monowar Hossain (Retd) | - VP |
| d. Brig Gen Shah Md Mohiuddin (Retd) | - Secretary |
| e. Maj Sher Mohammad Khan (Retd) | - Jt Secretary |
| f. Lt Col M Abdur Rab (Retd) | - Treasurer |
| g. Mrs Parvin Jobaida | - Jt Treasurer |
| h. Lt Col Md Abdur Rob (Retd) | - Member Security |
| i. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) | - Member Admin |
| j. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) | - Member |
| k. Lt Col Md. Shafiul Islam (Retd) | - Member |
| l. Capt M Omar Faruque, psc (G), BN (Retd) | - Member |
| m. Dr. Rashid Ahamed Hossaini | - Member |
| n. Mrs Farida Yasmin | - Member |
| o. Advocate Zerine Kashfi | - Member |

2. As the quorum required for the meeting was present, the President called the meeting to order.

3. This is a shortened version of the minutes and as such only the points discussed and decision taken are recorded:

Agenda – 1: Tilawat - E Quran:

1. Lt Col M Abdur Rab (Retd), Treasurer recited the verses from the Holy Quran at the beginning of the meeting.

Agenda – 2: Welcome address by the President

2. At the beginning of the meeting, the President thanked everyone and urged all honourable members to avoid unnecessary deliberations on the agenda points with a view to finish up the meeting within two hours.

a. At the beginning of the meeting, President Col M Abdul Hai thanked Dr. Rashid Ahamed Hossaini on behalf of the residents and all the members of DOHS Porishad Executive Committee for sponsoring the invaluable & lovely “Uttorio” presented to the Valiant Freedom Fighters living in DOHS Baridhara. All the members of DOHS will remain grateful to him for his generous contribution.

b. He further informed that on 16 December 2018, during celebration of 'Bijoy Dibosh' we faced some problem regarding breakfast due to unavoidable

All EC
members

circumstances. The reasons for the lapse have been identified and he assured that necessary preventive measures will be taken including re-arrangement of time for the Freedom Fighters Reception. Morning programs including Rally will end up immediately after the breakfast. He assured that 'Bijoy Dibosh' programs of the next year will be planned with more care and all efforts will be taken to make the celebration programme flawless.

In this context Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) suggested to hold a coordination meeting participated by all the EC members before organizing such big events in future in order to avoid confusion and inconveniences. Lt Col Akram Hossain (Retd) Sr. Vice President informed the EC that such coordination meeting was held in presence of the concerned subcommittee members chaired by him before the last 'Bijoy Dibosh'.

c. President informed the committee that "Pick & Pay", a departmental store of Anannya Shopping Complex sponsored a dinner for today's evening for the honourable members.

Agenda -3: To confirm the minutes of 10th EC meeting held on 10 Nov 2018.

3. The minutes of the 10th EC meeting was raised for approval by Secretary. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) suggested to bring agenda on "Approval of Expenditures" immediately after confirmation of the previous minutes. As per his view, in such cases EC members will be able to pay more attention on the expenditures and actively take part in the discussion & express their views. The point was appreciated and noted for future action. Since there was no more observation from any member, Lt Col Md Abdur Rob (Retd), Member Security, proposed to confirm the minutes which was seconded by Lt Col Md Shafiul Islam (Retd) Member.

All EC members

Agenda -4: Discussion on points raised by Maj Sher Mohammad Khan (Retd)

4. a. GM/AGM seating arrangement :

(1) Secretary Brig Gen Shah Md Mohiuddin (Retd) regretted for the undesirable incident took place at the last moment with seating arrangement during last GM. He acknowledged that it has happened due to his slackness in the last moment's supervision. He further stated that the point is noted and it will be ensured that such lapse is not repeated in future.

(2) Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) expressed his disappointment for not following the precedence of the previous seating arrangements of GM/AGM. He suggested to follow the guidelines as suggested in SD book or the system practised in other DOHSs. Here Sr. Vice President Lt Col Akram Hossain (Retd) and Treasurer Lt Col M. Abdur Rab (Retd) expressed their views on the seating arrangement based on their previous experience.

Secretary & Jt Secretary

Decision :

- * In the next GM/AGM appropriate seating arrangement will be made keeping in mind the appointment and practices of other DOHSs.
- * A separate enclosure will be made with proper writing facilities for Joint Secretary to enable him to take down points discussed in the meeting (GM/AGM/EGM).
- * 2 X Rostrums will be used in the meeting. Those two Rostrums will be placed in the stage for uninterrupted discussion.

b. Enhancement of Admission fees and Tuition fees for the students of Lolitkola Academy :

The point was raised & discussed on the suggested enhanced rate forwarded by the Sub-Committee. Most of the EC members were not convinced on the suggested rate of enhancement. Some EC members looked for the detailed income and expenditure of the Academy. Since the report was not readily available with the Sports & Cultural Sub-Committee Convener, Major (Retd.) Sher Mohammad Khan, EC took the following decision:

Decision:

- * Convener, Sports & Cultural Sub-Committee has been requested to prepare a detailed report on the Annual income & expenditure of Lalitokola Academy and place it in the next EC meeting for discussion and decision.
- * EC approved Taka 500/- to Dance Teacher Eti Ray.
- * No enhancement of salary to Art Teacher at the moment.

c. Exemption of membership from Selection Sub-Committee: Due to his busy commitment Maj (Retd.) Sher Mohammad Khan requested the EC to relieve him from the Sub-Committee.

Decision: Major (Retd.) Sher Mohammad Khan is relieved from the Selection Sub-Committee.

Agenda -5: To discuss a letter received from Brig Gen Md Zakir Hossain, psc, G (Retd) regarding allocation of Badminton courts.

5. a. Brig Gen Md Zakir Hossain, psc, G (Retd), House #128, Lane #01, submitted a petition complaining excessive allocation of Badminton Courts visa vis shortening the size of existing Football ground. Upholding the appeal of applicant Member Admin, Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) informed the EC that he has observed in an average only 40/45 persons play Badminton every evening. Some of the courts even remain vacant without players almost every day. He suggested not to reduce the existing Football Ground used by the toddlers of Baridhara DOHS. Different members actively took part in the discussion and were convinced with the proposal of Brig Gen Md Zakir Hossain, psc, G (Retd) and accepted the proposal positively.

Decision: Since preparation of Badminton Courts by encroaching space of existing football ground is in practice for the last 10/12 years the same system has been followed in the current season also. After thread bare discussion it is finally decided that from next year 09 courts will be prepared without disturbing the football ground.

Convener &
Coordinator
Lolitkola
Academy

Secretary

Convener,
Sports &
Cultural Sub-
Committee

b. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) expressed his dissatisfaction regarding taking over of administrative responsibility of the play grounds by Games & Sports Sub-Committee, which is contrary to DOHS Constitution. Participating in the discussion Sr. Vice President Lt Col Akram Hossain (Retd) & Vice President Maj AHM Monowar Hossain (Retd) informed that Masjid Sub-Committee and Convention Center Sub-Committee manages their own field including administrative tasks. Likewise, there should not be any problem if the Sports & Cultural Sub-Committee shoulders own administrative responsibility. Majority of the EC members agreed with the proposal of Sr. Vice President & Vice President.

Decision: Administration of the Sports arena will remain with Sports & Cultural Sub-Committee.

Agenda -6: Proposal of Design for construction of water fountain inside DOHS Lake along with landscaping.

All EC members

6. An exterior Designing Company forwarded a proposal to construct a water fountain inside the existing Lake. The point was raised and discussed but majority members did not approve the proposal. They opined that before construction of such fountain proposals may be sought from more Companies following all formalities. There is no scope of favoring somebody by approving individual case.

Decision: EC did not approve the proposal.

Agenda -7: Proposal for the setting up of a cafe on the roof top of Baridhara DOHS Convention Centre.

Convener,
Convention
Center Sub-
Committee

7. **Decision:** After discussion EC decided to approach RAOWA Restaurant in writing to open a branch on the roof top of our Convention Center. In the meanwhile EC felt the necessity to complete remaining work of the Convention Hall. To ensure that, EC determined the following deadlines for fixing the Lift, Generator and Transformer in the Convention Hall as under:

- a. Selection of the appropriate items to be completed by on or before Jan 31, 2019
- b. Work order & procurement by 10 March 2019
- c. Construction & installation should start from Jun 01, 2019

Member
Admin &
Secretary

Agenda-8: To discuss about the prayer of Idea Communication regarding 3 months extension of 100 units Railing Board.

8. **Decision:** Point was discussed but EC did not approve his appeal.

Agenda-9: To discuss about increase of salary of Acct Executive.

Treasurer
&
Secretary

9. **Decision :** Petition of Account Executive Mohd. Zamil Chowdhury was raised in the meeting but EC did not approve his appeal.

Agenda-10: বারিধারা ডিওএইচএস কনভেনশন সেন্টারে খাবার ব্যতীত অন্যান্য অনুষ্ঠানের সার্ভিস চার্জ নির্ধারণ প্রসঙ্গে (দুলহান ডেকোরেটর আবেদন)।

Convener,
Convention
Center Sub-
Committee

10. Sr. Vice President Lt Col Akram Hossain (Retd) Convener, Convention Hall Sub-Committee apprised the EC members that he is not aware of the subject matter of the application forwarded by Dulhan Decorator. He opined that service provider should have discussed this issue with Sub-Committee separately before putting up in EC for decision.

Decision: EC requested Convener, Convention Center Sub-Committee Sr. Vice President Lt Col Akram Hossain (Retd) to resolve the issue with Dulhan Decorator sitting separately and put up suggestion in the next EC meeting for decision.

Agenda-11: ফিটনেস সেন্টারের পুরুষ ও মহিলা সাইডের জন্য নতুন ব্যায়াম সামগ্রী ক্রয়ের অনুমোদন প্রসংগে।

11. Convener, Sports & Cultural Sub-Committee requested for approval of purchasing few Exercise Items for fitness Center. In this regard, minutes has already been initiated and sent to concerned persons for approval. After discussion EC was convinced about the requirement.

Decision: EC approved the expenditure and suggested to carry out the purchase of the items through Purchase Sub-Committee.

Agenda-12: বারিধারা ডিওএইচএস মসজিদের মুয়াজ্জিন চাকুরী হতে অব্যহতি নেয়ায় উক্ত পদে মুয়াজ্জিন নিয়োগ প্রসংগে।

12. Application of Muazzin Moulana Akhtar Hossain of DOHS Baridhara Mosjid for release from service on personal reason was discussed in the EC and following decision is taken.

Decision: EC approved his resignation on principle and suggested Mosjid Committee to appoint another Muazzin through publicizing in the national dailies. Mosjid Committee will preliminary select 03 Muazzins and put up the names in the next EC meeting for final approval.

Agenda-13: বারিধারা ডিওএইচএস এর শিশু পার্কের একাংশ স্থায়ী নেটের বেড়া দেয়া প্রসংগে।

Decision: Point was discussed but the EC did not approve the proposal. Members of EC feel that such permanent structure will restrict the use of total play ground when needed. Moreover, such barrier will also restrict the periodical movement of Security Personnel with Motorbike & other transports.

Agenda-14: বারিধারা ডিওএইচএস এলাকায় বায়িং হাউজের কার্ডভ ভ্যান প্রবেশের জন্য মাসিক সাবস্ক্রিপশন নির্ধারণ।

14. **Decision:** Based on the application received from Alpine it has been decided the following:

- | | | | |
|----|-----------------------------------------------------------------------------------|-----------------------------|-------------|
| a. | Yearly Sticker charge | - 3,000/- | |
| b. | Monthly Subscription | - 1,000/- (Per Covered Van) | } per month |
| c. | Water Supplier | - 2,500/- | |
| d. | Member Security will inform all the Buying Houses in writing about this decision. | | |

Agenda-15: নতুন গার্বেজ ভ্যান করার ব্যাপারে ঠিকাদার মোঃ আলমগীর এর আবেদনের উপর আলোচনা ও সিদ্ধান্ত গ্রহন।

15. Application of Garbage Carrying Contractor Alamgir was raised in the EC meeting for consideration. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) Convener, Environment, Health-Hygiene & Waste Management Sub-Committee opposed to this appeal. He stated that as per the contract signed by both parties, contractor Md Alamgir is supposed to repair the Garbage Vans once taken over. He has suggested to remain strict to the clauses of the contract and Porishod should not waste money by repairing the Vans. After deliberate discussion on the issue, most of the members felt that the vans were handed over to the contractor without repair and some of them are in deplorable condition at the time of signing the contract. As such they opined to buy new vans.

Decision: Contactor will be given new Vans as required and will repair those vans which are within economical repair. Thereafter, Contractor will repair these vans at his own arrangement.

Convener,
Sports &
Cultural Sub-
Committee

Convener,
Mosjid Sub-
Committee

Convener,
Sports &
Cultural Sub-
Committee

Member
Security

Convener,
Environment,
Health-Hygiene
& Waste
Management
Sub-Committee

Agenda-16 : Approval of Expenditures

16. Detailed expenditures for the period from 28 Oct 2018 to 22 December 2018 was circulated to all the EC members earlier for information and study. Since there was no observation on any expenditure, as such Secretary proposed to approve the expenditures. Member Security, Lt Col Md Abdur Rob (Retd) proposed to pass the Expenditures and Capt M Omar Faruque (G), psc, BN (Retd) member seconded. Detailed expenditures is shown at Anx-A.

Treasurer

Agenda-17: Miscellaneous Points.

17. a. Prevention of Stink from Garbage Point near Anannya.

Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) informed the EC about the reasons of stink that he has observed as follows:

- 1) Every day around 5 truck load garbage is stacked in the garbage point but Cantonment Board clears only one truck load. As such remaining decomposed garbage's produce bad smell.
- 2) Every day Buying houses located within DOHS throw huge quantity of Jhut & waste in the garbage point causing huge pile of trash.

Decision: EC suggested shifting of the existing garbage point to a suitable place near the DOHS Baridhara gate (near Nordda Bridge). A BOO is constituted comprised of the following officers to carryout feasibility study and put forward recommendations :-

Secretary
&
Lt Col Akram
Hossain

President : Lt Col Akram Hossain (Retd)

Members:

- (1) Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd)
- (2) Brig Gen M Najeeb Hassan, ndc, psc, G (Retd)
- (3) Lt Col Md Abdur Rob (Retd), ord
- (4) Mrs Farida Yasmin

b. Dr Rashid Ahamed Hossaini informed EC that for better growth of the fishes of DOHS pond it is high time to provide fish feed. He suggested to supply approx 11 kg fish feed every day costing Tk. 17,000/- per month in the pond. He sought approval of the expenditure to EC.

Convener,
Mosjid Sub-
Committee

Decision: EC did not approve his proposal with the plea that it was agreed on principle to culture fish in DOHS pond with natural food. No extra feed was catered while fishes were released.

c. Treasurer Lt Col M. Abdur Rab (Retd) requested the EC members to be very careful about the following points :-

- 1) Signing any TA bill of the employees.
- 2) Not to force Accountant to pay money instantly without prior intimation.
- 3) Not to entertain any direct approach of Account Executive on any financial matter.
- 4) Needs to bring out depreciated value of the Fixed Assets through a BOO.
- 5) A BOO has been constituted at under to find out the circumstances under which Taka 27,000/- (Twenty Seven thousand) was drawn in 2016 to

Secretary
&
Treasurer

buy winter clothes for security personnel without proper documentation and put up their recommendations for further action :

President: Brig Gen M Najeeb Hassan,ndc, psc, G (Retd)

Members :

- a. Lt Col Md Abdur Rob (Retd), ord
- b. Mrs Parvin Jobaida

d. **Audit Objection:** A BOO with following officers is hereby constituted to find out the lapses of Tk. 26 Lac as shown in audit objection dated 07 August 2018 against Convention Center :-

President: Brig Gen Md. Nuruzzaman Khan, ndu, psc (Retd)

Members :

- (1) Col O F M Nazimuddin (Retd)
- (2) Mr. Abu Md. Zahurul Islam, ndc, BCS

e. **Overtime to Staffs of Convention Center:** Lt Col Akram Hossain (Retd) Convener, Convention Center Sub-Committee proposed to approve overtime to permanent staffs employed for Convention Hall. EC agreed on principle. However, overtime will not be applicable for the staffs employed based on subsequent DOHS policy.

f. **Refund of deposited money amounting Tk 53,000/- to Mrs Hasina Momtaz :** According to the decision of the Arbitration Sub-Committee, Mrs. Hasina Momtaz House # 338, Road # 05, Baridhara DOHS, Dhaka Cantt deposited Service Charges amounting Tk. 53,000 /- (Fifty Three Thousand) to Porishod accountant which was supposed to be paid to the Treasurer of Flat Owner Association of House # 338 as and when BTS Tower is removed from that house roof. Accountant without depositing the money to any fund kept under his own custody. SWO Mohammad Ali (Retd) Porishod accountant was relieved from his appointment on 01 April 2016 but did not handover the money to new accountant or to anybody of DOHS Porishod as per the record available. A case in this regard has been filed to Cantt PS which is in progress. As per request of Mrs Hasina Momtaz, the money is required to be returned as the tower has been removed and decision to pay back the money is required to be taken by the EC.

Decision : EC has approved payment of Tk 53,000/- from Charity Fund which will be met up when the misappropriated money could be realised by the Cantt PS or may be written off by a Board of officers in future depending on the situation.

g. **Complaint:** Complaint was received from few lady members of RAOWA residing in DOHS Baridhara against Mrs Tripti Kar for unbecoming behavior. EC felt it to be very sensitive and suggested to handle the case with due care.

Decision: EC decided not to handle the case abruptly. Instead, Mrs Tripti Kar may be approached in writing and requested for her opinion about the complaint. Necessary action may be taken on receipt of her reply.

Secretary &
Treasurer

Secretary &
Treasurer

President,
Secretary &
Treasurer

President &
Secretary

4. As there was no other point, the meeting ended with a vote of thanks to from the chair.

Lt Col Akram Hossain (Retd)
Acting President
02 January 2019

Brig Gen Shah Md Mohiuddin (Retd)
Secretary
02 January 2019

To :

All Members of the Executive Committee
Acct Section
Convention Centre