

**BARIDHARA DOHS PORISHOD
DHAKA CANTONMENT**

**MINUTES OF THE 12th EXECUTIVE COMMITTEE MEETING
HELD ON 19 JANUARY 2019 AT 1830 HRS.
AT THE DOHS OFFICE**

1. Col M Abdul Hai (Retd), the President of Baridhara DOHS Porishod, presided over the meeting. The following Members were present:

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| a. Col M Abdul Hai (Retd) | - President |
| b. Lt Col Akram Hossain (Retd) | - Sr VP |
| c. Maj AHM Monowar Hossain (Retd) | - VP |
| d. Brig Gen Shah Md Mohiuddin (Retd) | - Secretary |
| e. Maj Sher Mohammad Khan (Retd) | - Jt Secretary |
| f. Lt Col M Abdur Rab (Retd) | - Treasurer |
| g. Mrs Parvin Jobaida | - Jt Treasurer |
| h. Lt Col Md Abdur Rob (Retd) | - Member Security |
| i. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) | - Member Admin |
| j. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) | - Member |
| k. Col Prof. Md Mosharrof Hossain (Retd) | - Member |
| l. Capt M Omar Faruque, psc (G), BN (Retd) | - Member |
| m. Dr. Rashid Ahamed Hossaini | - Member |
| n. Mrs Farida Yasmin | - Member |
| o. Advocate Zerine Kashfi | - Member |

2. As the quorum required for the meeting was present, the President called the meeting to order.

3. This is a shortened version of the minutes and as such only the points discussed and decisions taken are recorded:

Agenda – 1: Tilawat - E Quran:

1. At the beginning of the meeting Dr. Rashid Ahamed Hossaini, Member DOHS Porishad recited the verses from the Holy Quran.

Agenda – 2: Welcome address by the President:

2. President Col M Abdul Hai (Retd) greeted the members present in the meeting and highlighted the following points in his opening speech.

- a. He appreciated Member Admin & other members directly involved in the cleanliness of DOHS area. He mentioned that many residents have expressed their satisfaction in person on the cleanliness drive undertaken by DOHS committee and also through text messages.

All EC
members

b. He requested Member Admin to kindly continue such activities even more better way as we have accorded cleanliness as our 2nd priority. He also requested to rearrange the Flower beds on the southern side of the lake. He desired to visit the location along with the people concern on ground at a convenient time to see the feasibility.

c. President requested for covering the dark area of the Lake by LED light. Member Admin assured, now on all fused lights around the pond will be replaced by quality LED bulbs when the existing tubes or bulbs will be fused.

d. President apprised the meeting that many residents have complained of falling sick and have been suffering from various diseases due to the existence of BTS Towers on or around their residential buildings. He has suggested to approach Station Headquarters, Dhaka immediately to shift the towers from residential buildings and relocate to common spaces away from residences. Complaints are lodged by the neighbours of House # 134, Lane # 1 W & House # 458 of Lane # 8 E

e. President spoke on improvement on garbage management and requested Senior Vice President Lt Col Akram Hossain (Retd) to see the feasibility of Garbage Management system currently followed by DOHS Mohakhali & Mirpur. At this point, Member Admin Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) advised to buy 2 X pick up vans to collect garbage from door to door. President appreciated the suggestion and requested to find out the possibility of that course also. He stressed that existing Garbage point has to be removed from the present location at any cost.

f. DESCO authority approached for fixing a common Transformer at road # 03. He requested Member admin to nominate a member to assist DESCO to fix the Transformer in an appropriate location without disturbing other residents.

g. Since the existing Speed Breaker in lane 5 (west) is creating hindrance for easy movement for the vehicles & Rickshaws as such may be removed.

h. President again stressed the need of procuring Voice recorder. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) had put up the proposal of Idea Communication regarding continue keeping the Advertisement Board beside the fountain adjacent to Anayana Gate with a revised contract. EC did not approve the proposal of Ideal Communication being the clauses of agreement do not support it.

Agenda -3:Confirmation of the minutes of 11th EC meeting held on 22 December 2018.

3. The minutes of the 11th EC meeting was raised for approval by Secretary. Since there was no observation from any member, Maj AHM Monowar Hossain (Retd), VP proposed to confirm the minutes which was seconded by Capt M Omar Faruque, psc (G), BN (Retd) Member. Thus the Minute was approved.

All EC members

Agenda-4 : Approval of Expenditures

4. There were no major observations on the detail expenditure Statement (period from 23 December 2018 to 17 January 2019) which was already forwarded to all the EC members earlier. However, Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) requested to enforce strict supervision on the expenditures of electricity bill of Convention Hall which seemed to be too high. He has further suggested entrusting the responsibility of paying the Electricity Bill to Dulhan Decorator as the consumption of Dulhan office is also included in the bill. He suggested that, if need be Porishad may readjust the current subscription amount taken from Dulhan Decorator through a BOO. EC advised Convention Hall Sub Committee to resolve the issue through mutual discussion with the Service provider.

Treasurer

As there was no more discussion on the subject, Secretary raised the issue for approval. Brig Gen M Najeeb Hassan,ndc, psc, G (Retd), member proposed to pass the Expenditures and Col Prof. Md Mosharrof Hossain (Retd) member seconded. (Detail expenditures is shown at Anx-A.)

Agenda -5: To discuss about Annual Picnic-2019 scheduled on 16 Feb 2018 & to take all necessary decisions.

5. President enlightened the members that this is the 1st Annual Picnic being organized by this Porishad as such this event should be organized flawlessly. Secretary has brought out a detail instruction on the event designating Senior Vice President Lt Col Akram Hossain (Retd) as the chief coordinator. President requested Lt Col Akram Hossain (Retd) to carryout necessary coordination meeting with all the concerned members assigned with various responsibilities. EC approved taka 200,000 (Two Lac) for successfully organizing the total event.

Sr. VP

Agenda -6: Review of the decision of removal of 2 x Female sy guards against their application for reconsideration the decision in light with clause 23(2)i & 40 (f) of the constitution.

6. President requested all the EC members to follow the clauses laid down in 23(2)i & 40 (f) of the constitution in case of dismissing any employee for

unsatisfactory performance in future. All dismissal cases must have EC approval depending upon the gravity of the case. Secretary apprised that few cases still remained unapproved by the EC. He mentioned the cases one by one as mentioned below:

- a. Sgt Md Kamruzzaman (Retd) - Chief Security Supervisor
- b. LCPL Md Monaem Hossain (Retd) - Supervisor, Fitness Centre,
- c. Sire Nimes Razvor - Head Mali
- d. Md. Nur Alam - Mali
- e. Sy Guard. Md. Azim - A-Sahdid
- f. Sy Guard. Mrs Surma Begum
- g. Sy Guard. Mrs Shamima Begum

After hearing the nature of offences / faults of the dismissed persons EC approved all the cases. Most of the members requested head of branches/departments to inform such cases to all members either in EC meeting or through circulation file before resorting to such severe action.

Agenda -7: Decision to be taken to dismiss/release office Associate Md Imran Hossain for failing to discharge his duties properly despite repeated warning.

7. Cases of continuous misconduct of Office Associate Md Imran Hossain was discussed in the meeting by different members present in the meeting. President apprised the members that Office Associate Imran has already been issued with 2 written warnings to improve his conduct/dealings with the DOHS members or their representatives but found no sign of improvement. In this context, Treasurer, Lt Col M Abdur Rab (Retd), Vice President Maj AHM Monowar Hossain (Retd), Jt Treasurer Mrs Parvin Jobaida and Member Mrs Farida Yasmin strongly complained against OA Md Imran Hossain for experiencing his arrogant attitude on different occasions. Most of the members opined to remove OA Md Imran Hossain as soon as possible to avoid earning bad name for Porishad.

Decision: EC approved to dismissal of Office Associate Md Imran Hossain with immediate effect.

Agenda -8: বারিধারা ডিওএইচএস ফিটনেস সেন্টারে কর্মরত স্টাফদের জন্য ডিউটি পোশাক তৈরীর অনুমোদন।

8. Convener Sports & Cultural Sub Committee Major Sher Mohammed requested to approve issuance of uniform to the staffs engaged in Fitness Center. Members recommended to issue Track Suits & Aprons for the male & female staffs respectively.

Secretary

Secretary

Secretary

Convener,
Sports &
Cultural
Sub-
Committee

Decision: EC approved the proposal & expenditures.

Agenda-9: ললিতকলা একাডেমীর ভর্তি ও মাসিক ফী পূর্ণনির্ধারণ করার অনুমোদন (ক্রোড় পত্র কপি সংযুক্ত)।

9. EC approved the proposed admission fee & monthly tuition fee for Lolitokola Academy as shown in the annexure of this Minute.

Agenda-10: Progress of facilities to be included in the level 5 and 6 of Convention Centre

10. Capt M Omar Faruque (G), psc, BN (Retd) raised the point and requested the Evaluation & Procurement Sub Committee to update on the progress of procuring relevant facilities like Passenger & Utility Lift, Transformer and Generator to activate level 5 & 6 of the convention Center. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd), Member Secretary of the committee updated EC on the progress based on the time schedule decided in the last (11th) EC meeting.

Agenda-11: Request for making Eastern road safe and usable.

11. Capt M Omar Faruque (G), psc, BN (Retd) pointed out that due to existence massive unauthorized gardens, unauthorized encroachment of space and haphazard parking on both sides of the road it has become difficult to use that road both on foot and vehicle. He urged the committee to take care of this situation and recommended drastic action to remove the barriers used for encroaching space and unauthorized gardens.

Decision: EC Members acknowledged the problem. President apprised the EC that eviction of unauthorized encroachment cannot be carried out by DOHS authority without involving Cantonment Board. Cantonment Board has already started evicting such constructions in Mirpur DOHS and Insha Allah very soon CEO will start in our DOHS also. Porishad will take necessary actions to expedite the same.

Agenda-12: Lot of cars/vehicles are being parked in both the sides of the lanes obstructing easy passage. Requested for marking “parking space” with Yellow Paint in all the lanes to indicate the limit.

12. The point was raised by Capt M Omar Faruque (G), psc, BN (Retd). After discussion on the point EC felt that it would to be a difficult task to mark “Parking Space” with yellow paint in the existing narrow lanes. However, Member Security Lt Col Rob has been advised to look into the matter seriously and keep the lanes free for easy passage by specifically tasking the Security Personnel. President requested all the EC members to be more vigilant proactive against illegal parking particularly in the lanes.

Convener &
Coordinator
Lolitolka
Academy

Convention
Centre Sub-
Committee

President,
Secretary
& Member
Security

Member
Security

Agenda-13: Discussion on points raised by Brig Gen M Najeeb Hassan (Retd).

a. **Lift Procurement Evaluation** : Brig Gen M Najeeb Hassan, ndc, psc, G (Retd), as the Member Secretary of the Evaluation Sub Committee informed EC that after receiving necessary papers from Branded companies, the committee has evaluated the papers in details. In this context he presented the whole process their activities through a deliberate presentation using slide projector. He has personated the comparative for the information of all the EC members. State On behalf of the Subcommittee Brig Gen M Najeeb Hassan, ndc, psc, G (Retd), suggested the following and sought approval:

(1) Committee should select the Supplying company not by the brand only but by number of Lifts supplied in Bangladesh. This will help us to get after sale service.

(2) Since none of the supplier agrees to construct the Lift ‘Core/Shaft’ along with the lift as such it is suggested to select an appropriate architect to design the Lift ‘Core/Shaft’ separately.

(3) The Core/Shaft may be designed & decided to construct by Concrete or Steel Truss.

(4) 1 X Engineer may be temporarily employed by DOHS Porishad to exclusively supervise the construction of the Lift Core/Shaft.

Decision: Trouble taken and apprised given by Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) were highly appreciated by the EC. EC delegated the whole responsibility of Selection & Procurement of the Lifts and selecting a renowned Architect for Core/Shaft designing to the Evolution Subcommittee. EC suggested to conduct the same process in the case of procurement of Generator & substation simultaneously.

Convener,
Convention
Center Sub-
Committee

b. **Traffic Management Training:** Training on traffic control system inside DOHS Baridhara to Security Guards for batter traffic management.

Decision: Most of the EC members agreed with the proposal of Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) and urged Member Security Lt Col Md Addur Rob (Retd) to immediately organize training on Traffic Marshalling and Traffic Management for the Security Personnel.

Member
Sy

c. **Biodiversity of DOHS Area** : In order to maintain the biodiversity at DOHS Baridhara area chopping of trees and their branches should be carried out rationally.

Decision: EC Agreed in principle and requested Member Admin, Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) to take a note of it. EC advised all concerned to avoid fixing Electric lights on any tree.

Member
Admin

d. **Pisciculture at DOHS Canal** : We can undertake a project of pisciculture of snake-head fish, sucker-fish, cat-fish etc, which is going to help in keeping the canal clean and reduce the mosquito breeding (by eating mosquito larvae).

Decision: With the construction of ‘Elevated Express Way’ current drainage system may be changed drastically, as such EC feels this project may be thought of materializing once the construction of ‘Elevated Express Way’ is completed.

Agenda-14: Miscellaneous Points.

17. a. **Decision regarding music teacher Ms Tripti Kar.**

Decision: EC approved to release music teacher Ms Tripti Kar from Lalitokola Academy on health reason.

b. **Find out “any other anomalies” in Account branch.**

Decision: EC approved to omit the word “Other anomalies” from the convening order published on 09 Jan 2019 to find out 15 Jan 2019.

c. **Dress for Garbage Worker**: It has been observed that workers /cleaners work in the garbage dump do not have any dress or protective gears. Which is dangerous and health risk for them.

Decision: EC approved dress and necessary protective gears for the cleaners. Health & Hygiene subcommittee to please procure and strictly enforce use of those items by the garbage workers. It is further suggested that Cleaners should wear musk Long Boot and Apron while on duty.

e. **Omitting the name of Brig Gen Md Abul Hashim Khan, ndc, psc (Retd) from DESCO Bills :**

Since Brig Gen Md Abul Hashim Khan, ndc, psc (Retd) was the project in charge of the Fitness Center during construction period as such all the monthly bills of DESCO were sent in his name by respective organization. Now that the Fitness Center has been officially taken over by DOHS Porishad and run by a separate Subcommittee as such, it has become imperative to change the name of Brig Gen Hashim Khan, ndc, psc(Retd) from billing and assign the billing name against DOHS Porishad.

Decision: EC decided to write letters to DESCO authority to prepare and send bills against DOHS Porishad instead of Brig Gen Md Abul Hashim Khan, ndc, psc (Retd) henceforth.

Member
Admin

Secretary &
Convener,
Sports &
Cultural Sub-
Committee

Treasurer

Member
Admin &
Health &
Hygiene Sub-
Committee

Secretary

<p>e. <u>Fixing a Digital clock in the front wall of the fitness center</u> : Maj Sher Mohammad Khan (Retd), Jt Secretary are proposed for setting up a wall clock in front of the Fitness Center.</p> <p><u>Decision:</u> EC approved the proposal. A good quality wall clock may be procured ASP.</p> <p>f. <u>Recruitment of New Muazzin:</u> Select Subcommittee has already interviewed number of applicants for the post of Moazzin. Convener Moshjid Sub Committee presented the result sheet to EC for approval.</p> <p><u>Decision:</u> EC to approved to appoint the candidate secured 1st position in the Examination as Muazzin for DOHS Baridhara Masjid and issue appointment letter to him.</p>	<p>Convener, Sports & Cultural Sub- Committee</p> <p>Secretary & Convener, Mosjid Sub- Committee</p>
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4. As there was no other point, the meeting ended with a vote of thanks to from the chair.



Col M Abdul Hai (Retd)
President

27 January 2019



Brig Gen Shah Md Mohiuddin (Retd)
Secretary

27 January 2019

To :

All Members of the Executive Committee
Acct Section
Convention Centre