

BARIDHARA DOHS PORISHOD
DHAKA CANTONMENT

MINUTES OF THE 16th EXECUTIVE COMMITTEE MEETING
HELD ON 24 MAY 2019 AT 1030 HRS.
AT THE DOHS OFFICE

1. Col M Abdul Hai (Retd), the President of Baridhara DOHS Porishod, presided over the meeting. The following Members were present:

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| a. Col M Abdul Hai (Retd) | - President |
| b. Lt Col Akram Hossain (Retd) | - Sr VP |
| c. Maj AHM Monowar Hossain (Retd) | - VP |
| d. Brig Gen Shah Md Mohiuddin (Retd) | - Secretary |
| e. Maj Sher Mohammad Khan (Retd) | - Jt Secretary |
| f. Lt Col M Abdur Rab (Retd) | - Treasurer |
| g. Mrs Parvin Jobaida | - Jt Treasurer |
| h. Lt Col Md Abdur Rob (Retd) | - Member Security |
| i. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) | - Member Admin |
| j. Brig Gen M Najeeb Hassan, ndc, psc, G | - Member |
| k. Col Mohsin Ahmed Choudhury, psc (Retd) | - Member |
| l. Col Prof. Md Mosharrof Hossain (Retd) | - Member |
| m. Capt M Omar Faruque, psc (G), BN (Retd) | - Member |
| n. Lt Col Md. Shafiul Islam (Retd) | - Member |
| o. Mrs Farida Yasmin | - Member |
| p. Advocate Zerine Kashfi | - Member |

2. As the quorum required for the meeting was present, the President called the meeting to order.

<u>Agenda - 1 : Construction of CSD and alternative arrangement for CSD on adhoc basis to keep it functional:</u> CEO of Dulhan Decorator & Catering Service Mohd. Nadim Hossain and Manager Md Lokman Hossain were requested to remain present in the EC meeting. Idea was to give them an indication for their mental readiness and preparation about use of Conventional hall at level -2 by CSD. Baridhara DOHS Porishod has been pursuing vigorously since 2013 for expansion of existing small out let of CSD in DOHS with some basic facilities. Finally, AHQ & CSD have agreed to construct a two storied building in the present location and all necessary formalities in this connection are almost completed. There is no doubt that shifting of CSD to convention hall temporarily will cause lot of inconveniences, administrative problems and financial loss but Porishod has no other option available. CEO, Dulhan Decorator & Catering Service very genuinely expressed his unwillingness and dissatisfaction about the proposal and highlighted about his financial investment and future loss. President on behalf of the EC assured them	All EC Member
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about consideration of all financial aspects and mentioned about the financial loss of Porishod as well. In order to keep the schedules of the clients intact, Porishod will make level-5 operative with Air-conditions and all other necessary facilities. Existing 6 men lift can be made best use of and other two lifts will be installed at our earliest possible convenience. However, Army Headquarters will be consulted about the evolved difficulties whose decision will be final since the contract has been materialised with their approval. EC will sit in an exclusive meeting with Executives of Dulhan Decorator & Catering Service for detail discussions and arrangements prior to shifting of CSD and construction work of CSD starts.

Agenda – 2:EC Approval of the draft agreement prepared by the committee for procuring two lifts Schindler brand from Creative Engineer.

2. On behalf of the EC, President thanked Brig Gen M Najeeb Hassan, ndc, psc,G (Retd)for taking the trouble of preparing an elaborate comprehensive agreement for the procurement of passenger and service Lifts and construction of Lift Shafts. Few members raised objection for not circulating the Draft in advance. They opined that giving their opinions hurriedly without going through the draft would be futile. Col Mohsin Ahmed Choudhury, psc (Retd) was very much vocal and raised objection for selecting Chinese lift for the Convention Center. Points being very logical, all the members were handed over with a copy of the draft agreement for their study and to forward points if any which would help for an agreement acceptable to both the parties. Agreement as was prepared by the Porishod was sent to the supplier for their acceptance. They returned the draft agreement to Porishod with some changes. President requested EC Members to take decision about those change in the meeting. EC changed the relevant clauses to protect our interest and those changes were also agreed by the executives of the creative Engineer.

a. On going through the draft, Col Mohsin Ahmed Choudhury, psc (Retd) again raised his observation against the procurement of the Chinese items and his points are recorded as a note of decent (Enclosed).

b. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) proposed that before Porishad sign the final contract, we must take a Clearance about the design and the construction of the core from an expert from BUET. Initial payment for the procurement may only be undertaken once the Expert clearance is in hand and the construction & procurement order should not be processed before that.

Decision: Finally New committee have been formed headed by Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) to contact an Expert from BUET and assess the Cost, design and construction of the Lift core plan submitted by the

Convention
Center Sub-
Committee &
Lift
Installation
Committee

supplier. DOHS Resident Engr Mr Reazul Islam has been included as member in the same committee for technical advice and assistance. All activities of this team will be done in attendance of Porishod President. The committee will submit the final report by 15th June 2019. Board proceeding of the Brig Gen M Najeeb Hassan committee will be considered as approval of the EC.

Agenda – 3: EC to take decision regarding disposal of Account Executive Md Jamil Choudhury for his involvement in financial irregularities.

3. Ongoing through the complaints of Account Executive Md Jamil Choudhury, EC Members has expressed mixed opinions about the disposal of Account Executive Md Jamil Choudhury for his involvement in financial irregularities .

Secretary
&
Treasurer

Decision :

a. Account Executive Md Jamil Choudhury will be given a clear written warning for correcting him and remain within his jurisdiction of duties in future. He may be released from service if such complaints of harassing/ misbehavior with vendors and other members/staffs are received in future.

b. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) has again been requested to complete the long constituted inquiry on misappropriation of taka 27,000/- allotted against procurement of Winter Clothing where direct involvement of Account Executive Md Jamil Choudhury has been suspected. Inquiry to be completed within a week from today. Failing which same inquiry will be carried by a separate committee.

Agenda -4: EC to approve New Rickshaw Contract Deed which is scheduled to be implemented from 01 June 2019.

4. After going through the clauses of the new contract Deed prepared by the Rickshaw Tender Sub Committee, EC Approved the new contract.

Secretary
&
Treasurer

Agenda-5 : Miscellaneous Points.

a. **Approval of Expenditures** : Detail expenditures of the month of April 2019 were circulated to all the members of EC for information. Since there was no observation on any expenditure as such Secretary Placed the bill for approval. Lt Col Md Shafiul Islam (Retd) Proposed to approve the expenditure State and Mrs Farida Yasmin, Member seconded the proposal. Detail of the expenditures are given at Anx-A

Treasurer

b. **Proposal for sanctioning 03 June 2019 as general holiday to add up with the Leave Holidays:**

Decision : EC did not approve the proposal.

Secretary

<p>c. <u>Approval of Yearly Increment of Admin NCO Sgt Mominur Rahman.</u></p> <p>Decision: EC unanimously approved the annual increment to Sgt Mominur Rahman as appealed.</p>	Treasurer
<p>d. <u>Complain against LCPL Shamsul Alam:</u> Vice President Lt Col Akram Hossain (Retd) complained, that Admin Supervisor LCPL Shamsu denied to fix electric line to all the Archway & while approached by Field Security Officer W/O Zakir Hossain. LCPL Shamsu informed that this is not the Job of Admin Group and thus it should be done by the electricians of the Convention Centre.</p> <p>Decision : LCPL Md Shamsul Islam will be immediately issued with a letter to explain the reasons for shirking / avoiding the responsibility.</p>	Secretary

3. As there was no other point, the meeting ended with a vote of thanks to the chair.

Col M Abdul Hai (Retd)
President

08 June 2019

Brig Gen Shah Md Mohiuddin (Retd)
Secretary

08 June 2019

To :

All Members of the Executive Committee
Acct Section
Convention Centre
CEO, Dulhan Decorator & Catering Service