

# **BARIDHARA DOHS PORISHOD DHAKA CANTONMENT**

## **MINUTES OF THE 17<sup>th</sup> EXECUTIVE COMMITTEE MEETING HELD ON 22 JUNE 2019 AT 1930 HRS. AT THE DOHS OFFICE**

1. Col M Abdul Hai (Retd), the President of Baridhara DOHS Porishod presided over the meeting. The following Members were present:

a. Col M Abdul Hai (Retd)	- President
b. Lt Col Akram Hossain (Retd)	- Sr VP
c. Maj AHM Monowar Hossain (Retd)	- VP
d. Maj Sher Mohammad Khan (Retd)	- Joint Secretary
e. Lt Col M Abdur Rab (Retd)	- Treasurer
f. Mrs Parvin Jobaida	- Jt Treasurer
g. Lt Col Md Abdur Rob (Retd)	- Member Security
h. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd)	- Member Admin
i. Col Prof. Md Mosharrof Hossain (Retd)	- Member
j. Capt M Omar Faruque, psc (G), BN (Retd)	- Member
k. Lt Col Md Shafiul Islam (Retd)	- Member
l. Mrs Farida Yeasmeen	- Member
m. Advocate Zerin Kashfi	- Member

2. As the quorum required for the meeting was present, the President called the meeting to order.

### **Agenda – 1: Tilawat - E Quran:**

1. Lt Col M Abdur Rab (Retd), Treasurer recited the verses from the Holy Quran at the beginning of the meeting.

### **Agenda – 2: Welcome address by the President**

2. Col M Abdul Hai (Retd), President expressed his great satisfaction for an excellent performance of the present Executive Committee and integrated team work. Also mentioned that many projects are at the final stage and construction of new pump has already been started in road # 8C which is expected to be commissioned by mid July 2019. President apprised EC Members about increase of cost in engine overhauling, denting/painting, fixing chairs and purchase of 4 cover outers etc for our Ambulance. He proposed about construction of chicken net on eastern side of the football ground for the safety of the minor children & it was approved by the EC. President requested Member Admin, Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) to instruct the people concerned for trimming the branches of the trees to have clear light focus.

All EC  
members

<b><u>Agenda -3: Review of progress and confirmation of the 15<sup>th</sup> &amp; 16<sup>th</sup> EC Meeting Minutes.</u></b>	
<p>3. The minutes of the 15<sup>th</sup> &amp; 16<sup>th</sup> EC meeting was raised for approval by Acting Secretary. Since there was no observation from any member, Capt M Omar Faruque, psc (G), BN (Retd) proposed to confirm the minutes which was seconded by Col Prof Md Mosharrof Hossain (Retd)- Member.</p>	<p>All EC members</p>
<b><u>Agenda-4 : Approval of Expenditures upto 31 May 2019.</u></b>	
<p>4. Acting Secretary raised the monthly expenditure report for the month of May 2019 to EC for approval. Since there was no observation from any Member, Maj AHM Monowar Hossain (Retd), Vice President proposed to pass the Monthly Expenditures of May 2019 and Lt Col Md Shafiul Islam (Retd), Member seconded it. Detailed expenditures are shown at Anx-A.</p>	<p>Treasurer</p>
<b><u>Agenda -5: To discuss about the garbage management in new system. To increase flat subscription at the rate Tk. 300/- for implementing new garbage disposal system.</u></b>	
<p>5. President apprised the EC about details of new waste disposal system and it was agreed by the EC Members who advised to keep old location as it is in case required to come back if proposed location is found otherwise not suitable. Waste collectors will be employed by DOHS Porishod and paid till next AGM is held. EC agreed to fix Tk. 100 as garbage subscription per flat and will be effective when approved by the General body in next AGM.</p>	<p>Treasurer</p>
<b><u>Agenda -6: To apprise about Signing of agreement for passenger &amp; service lifts with Creative Engineer and Arm &amp; Hamer.</u></b>	
<p>6. Sr VP and Convener of DOHS Convention Center apprise the EC in details about finalisation of contract in between DOHS Porishod, Creative Engineer and Arm &amp; Hamer. Tripartite agreements have been signed.</p>	<p>Convener, Convention Centre sub-committee</p>
<b><u>Agenda -7: Installation of 15 x AC of 5 ton capacity at level-5 and decoration as necessary.</u></b>	
<p>7. EC approved the proposal. Purchase Committee will arrange installation of 15 x AC following all formalities. Proposal for other construction work and decoration whatever is necessary are also approved by the EC in order to make Level-5 operative.</p>	<p>Convener, Convention Centre sub-committee &amp; Treasurer</p>

<p><b><u>Agenda -8: To apprise about construction of CSD and Shifting of CSD to Convention Hall # 1 at Level – 2.</u></b></p>	<p>Convener, Convention Centre sub-committee</p>
<p>8. President apprised the EC about final state of CSD expansion and its temporary functioning in Convention Centre complex. EC agreed with the arrangement and expressed satisfaction about construction of CSD with the expanded kitchen market and other basic facilities. New CSD will meet requirements of DOHS dwellers.</p>	
<p><b><u>Agenda-9: To compensate and to provide all kinds of support to the service providers whatever is rational and actually needed to keep the ongoing halls programme without much of hindrance.</u></b></p>	<p>Convener, Convention Centre sub-committee</p>
<p>9. EC approved the proposal.</p>	
<p><b><u>Agenda- 10. Discussion on points raised by Capt M Omar Faruque, (G) (Retd).</u></b></p>	<p><b>Member Sy</b></p>
<p>a. <b><u>Appropriate baton may be given to the security Guards/ staffs, deployed in vital places.</u></b></p>	
<p><b>Decision :</b> Minimum 50 x Baton (Wooden) to be procured as soon as possible. Baton should be workable and presentable.</p>	
<p>b. <b><u>Proper physical training instructor/ attendant may be given for the Children parks. This will enhance safety of the kids as well as good maintenance of the Park area.</u></b></p>	
<p><b>Decision :</b> Not Approved.</p>	<p><b>Member Admin &amp; Admin NCO</b></p>
<p>c. <b><u>Preparation/ precautionary measures for Rainy season such as trimming of trees, repair of naked/ defective electric wires, repair of damaged road/ lanes etc.</u></b></p>	
<p><b>Decision :</b> Our Admin section will ensure the proposed work in coordination with the DESCO Authority.</p>	<p><b>Treasurer</b></p>
<p><b><u>Agenda-11: Miscellaneous Points (if any) permitted by the chair.</u></b></p>	
<p>10. Decision on points raised by Lt Col M Abdur Rab (Retd), the Treasurer &amp; Convener of Mosque subcommittee.</p>	<p><b>Convener Mosjid Committee &amp; Secy</b></p>
<p>a. Pay &amp; allowances will be given on 27 Jun 2019 in order to close the account due to end of the financial year.</p> <p>b. Conducting of Arabic grammar class in the Library taking payment from students at the rate of Tk. 2000 PM by Lt Col A H M Daud (Retd), House # 358, Lane # 05. Letter to be issued to all concerned for stopping such classes by 30 Jun 2019.</p>	

c.	Tk. 20,000/- will be paid to Office Shohaok Md Nazmul Hossain for treatment of his paralysed father on humanity ground.	<b>Treasurer</b>
d.	Additional collection of Hadia during Eid to be distributed amongst the staff of the mosque excluding Imam & Muazzin.	<b>Convener Mosjid Committee</b>
e.	Proposed to recruit 1 x Office Associate for the Accounts section to ease load to the existing staff. EC approved the proposal.	<b>Secretary</b>

3. As there was no other point, the meeting ended with a vote of thanks to the chair.



Col M Abdul Hai (Retd)  
President

30 June 2019



Maj Sher Mohammad Khan (Retd)  
Acting Secretary

30 June 2019

To :

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All Members of the Executive Committee  
Acct Section  
Convention Centre