

**BARIDHARA DOHS PORISHOD
DHAKA CANTONMENT**

**MINUTES OF THE 19TH EXECUTIVE COMMITTEE MEETING
HELD ON 29 AUGUST 2019 AT 1930 HRS.
AT THE DOHS OFFICE**

1. Col M Abdul Hai (Retd), the President of Baridhara DOHS Porishod, presided over the meeting. The following Members were present:

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| a. Col M Abdul Hai (Retd) | - President |
| b. Lt Col Akram Hossain (Retd) | - Sr VP |
| c. Maj AHM Monowar Hossain (Retd) | - VP |
| d. Brig Gen Shah Md Mohiuddin (Retd) | - Secretary |
| e. Maj Sher Mohammad Khan (Retd) | - Jt Secretary |
| f. Lt Col M Abdur Rab (Retd) | - Treasurer |
| g. Mrs Parvin Jobaida | - Jt Treasurer |
| h. Lt Col MdAbdur Rob (Retd) | - Member Security |
| i. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) | - Member Admin |
| j. Brig Gen M Najeeb Hassan,ndc, psc, G (Retd) | - Member |
| k. Col Prof Md Mosharrof Hossain (Retd) | - Member |
| l. Lt Col Md. Shafiul Islam (Retd) | - Member |
| m. Capt M Omar Faruque, psc (G), BN (Retd) | - Member |
| n. Dr Rashid Ahamed Hossaini | - Member |
| o. Mrs Farida Yeasmeen | - Member |
| p. Advocate Zerine Kashfi | - Member |

2. As the quorum required for the meeting was present, the President called the meeting to order.

Agenda – 1: Tilawat - E Quran:

1. At the beginning of the meeting, on the request of Secretary Dr. Rashid Ahamed Hossaini, honorable member of the Executive Committee recited verses from the Holy Quran.

All EC members

Agenda – 2: Welcome Address by the President in the form of discussions & decision taken.

2. Ladies & Gentlemen, Good evening and Assalamualaikum. Present EC has spent about 18 months time by now & is left with more 6 months. Our achievements are huge. Some of which are mentioned here to refresh the memories of all EC members. Let us see where we are as on today:

All EC members

CSD bldg is being demolished & construction of a new bldg will start soon.
CSD is functioning temporarily in new location.

b. Garbage point near Anannya is closed for ever. 41 cleaners made DOHS smell free on Qurbani day. Now garbage is being removed by the contractor directly from the houses.

- c. New Water pump installed in lane 8C is awaiting for commissioning. 60 feet 4" pipe need to be replaced by 8" pipe. 630' wall raising from Anannay to Baridhara gate is in progress.
- d. Tile works from Anannya to Baridhara gate will start soon.
- e. 4000 sq feet area in lane #1 (West) has been raised & carpeted spending about Tk 9,00,000.00 by the Cantt board.
- f. Road which got damaged due to construction at electricity 3rd feeder line has been repaired by the Cantt board from Shewra gate to lane # 5 spending Tk 9,50,000/.
- g. Foot over bridge near Shewra point has been reconstructed by 24 Construction Brigade considering our written request.
- h. 8 × Victorian benches have been placed in the pond area.
- j. Walk way near canal has been tiled from mosque to Lane # 13 by the Cantt Board.
- k. Children park at lane # 9 (west) is coming up well.
- l. Full-fledged Medical Centre with full-time doctors and paramedics is functioning at the DOHS office complex. Physiotherapy machines have also been procured and suitable room has been made ready.
- m. Ladies club & conference room have been reset at level- 4.
- n. Installation of Lifts at Convention Centre was a difficult task for not having any provision. Now Construction of 2 lift cores are in good progress. 1 x service cum passengers' lift is expected to be installed by December' 19 & 15 men capacity passengers lift by January' 20.
- o. Level 5 & 6 are now ready with 30 × AC & renovation works are completed.
- p. All Lanes will be carpeted phase wise.
- q. Strength of Security personnel has been raised to 118.
- r. We hope to start with the Mosque Minar with 3 storied annexed bldg after taking approval from General body in next AGM.
- s. We shall bring entire DOHS under LED lights within our tenure. We have completed up to lane 3 (East) & Eastern Road.
- t. We provide all necessary supports to the deceased family.
- u. All EC members are cooperative, accommodative, sincere & dedicated in discharging their responsibilities though we all are volunteers.
- v. Petty works & routine jobs are satisfactory & cannot be mentioned being the list is very big. We have made Azan arrangements at lanes 5 & 9 so that everyone can hear Azan.

Agenda – 3: Review of progress and confirmation of minutes of 18th EC Meeting.

3. The minutes of the 18thEC meeting was placed for approval by the Secretary. EC Member, Brig Gen M Najeeb Hassan,ndc, psc, G (Retd) raised the following points for clarification. He requested the chair to pass the proceeding after clearing the points on record.

All EC members

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| <p>a. As decided in 18th EC meeting that Electric Meter of CSD at Convention center would be separated, what is the progress of that or what action has been taken in this regard so far.</p> <p>Decision: Convener of Convention Center Lt Col Akram Hossain (Retd) apprised that the official work of separating the Electric Meter of CSD is in progress with DESCO.</p> | Sr VP |
| <p>b. What is the progress of paying additional money to the security guards deployed at the Children Park located at road # 09.</p> <p>Decision: President apprised that the Caretaker, Md Khalilur Rahman of House # 493/5, Lane # 04 just adjacent to the Park will be given taka 2500/- as monthly honorarium for taking care & overall maintenance of the park. His employer has no objection about his additional Porishod work. No additional guard will be deployed at the same park.</p> | Secy |
| <p>c. Brig Gen M Najeeb Hassan,ndc, psc, G (Retd) complained that the Mosque vibrates while offering Jumma prayer which is very alarming. Necessary action should be taken to strengthen the existing structure instead of going for any further extension. He has raised observation on decision taken on Agenda - 5 of 18th EC Meeting.</p> <p>Decision: At this point President requested Brig Gen Najeeb to rewrite the decision/proceeding of Agenda-5 and handover the same to Secretary which will be endorsed in the Minutes of the current EC meeting.</p> | Convener Mosjid Committee |
| <p>d. Brig Gen M Najeeb Hassan,ndc, psc, G (Retd) pointed out Agenda - 8 and suggested that TO & E should be prepared by a board of officers and discussed in the EC for approval and ratified in the AGM.</p> <p>Decision: Orgrnogram is always prepared taking approval of the EC. President and some members suggested that instead of TO & E we should use the term “Organogram” in our Porishad. TO & E is considered in a very biggest term.</p> | Secy |
| <p>e. He raised that in agenda 12th without any heading or prelude suddenly point of regularizing taka 26,04,000/- by treasurer was recorded in the minute. He sought clarification of the point.</p> <p>Decision: Lt Col M Abdur Rab (Retd), Treasurer explained that the amount was not actually misappropriated. The amount was a wrong entry as such the amount was regularized by the team Wahab & Co based on the recommendation of a nominated Board of officers. EC Members were convinced on the explanation and the point was accepted by all.</p> | Treasurer |
| <p>f. Joint Secretary Major Sher Mohammad Khan (Retd) raised observation on Agenda-13(c) that DBCC does not exist anymore but it was mentioned in the Minute. He suggested to replace the word as Lalitokola Academy instead. EC agreed.</p> | Secy |

Col Prof Md Mosharrof Hossain (Retd), Member proposed to confirm the minutes and it was seconded by Lt Col Md. Shafiul Islam (Retd), Member.

Agenda – 4: Approval of Expenditures up to 31 July 2019.

4. The Treasurer informed that last month our expenditure was more than income. However due to ongoing urgent/pressing projects we had to spend more. Before the expenditures could be passed, Brig Gen M Najeeb Hassan,ndc, psc, G (Retd) drew the attention on few expenditures which he thinks to be exorbitant:

- a. Cost shown taka 90,000/- (Ninety Thousand) to decorate the Conference room with wall papers, seems to be too high and could have been done with much less price. Col Prof Md Mosharrof Hossain (Retd) also had the same opinion.

President proposed to form one man committee to be headed by Col Prof Md Mosharrof Hossain (Retd) to find out if there is any financial/procedural irregularities to complete the aforesaid task.

Complete breakdown of the work done: Treating the damp walls, Preparation of walls for pasting the paper, removing the vertical blind and refixing the blinds, transportation, fitting, fixing of wall paper (Pattern: 07C7505, Page: 31) work all necessary best quality hardware, Silicon Gum etc (Bill attested). Per sft flat rate is Tk. 105.75. Total area is 851 sft & total cost is 851 x 105.75= 90,000/-.

While negotiating with the contractor, besides Sr VP & Convener Convention Center, President, Vice President, Member Security, Lt Col Md Masudul Huq Khan, Col Zainul Abedin, Brig Gen Md Abul Hashim Khan, ndc, psc & Lt Col Md Shafiul Islam were present. As per request of the President, area was measured 3 times.

- b. Expenditure amounting Tk-

| S.I No | Description | Qty | Rate | Amount |
|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------|----------|
| 1. | <u>Room dismantling from Level - 4:</u> 5mm glass partition remove & get down from 3 rd floor to 1 st floor of the Building. Size : 8'-0'' x 76''-0''= 608 sft | 608 sft | 35/- | 20,000/- |
| 2. | <u>Room Re-fitting in Army Medical Centre:</u> 5mm glass partition re-fitting of 1 st floor of the Building with hardware 1.5'' SS Screw, Rayal plug, Fixed Rubber, Silicon Cum, 450 | 608 sft | 65/- | 39,520/- |

Secy
&
Treasurer

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| | no Revit Etc Size : 8'-0" x 76'-0" = 608 sft | | | |
| 3. | <u>Conference table work :</u> Conference table remove & moves up from 1 st floor to 3 rd floor of the Building & Re-setting the table. | | | 7,000/- |
| | Total Amount : | | | 66,520/- |

c. He pointed out why so much quantity of Diesel was purchased for Convention Centre. Point clarified.

d. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd), raised observation on the exorbitant cost shown for the Generator Canopy. He feels the cost should be much less than the expended amount. Point explained.

Since there was no other observation from any member, Mrs Farida Yeasmeen, Member proposed to confirm the expenditures and it was seconded by Advocate Zerine Kashfi, Member.

Agenda – 5: To apprise progress of plan & estimation of Minar of the mosque along with three storied bldg construction. Also progress about cleaning the pond to get transparent water all the time.

5. Proposal regarding constructing the Minar of the Mosque was raised in the Agenda by Secretary. Since the assigned architect firm did not forward any written report on the whole issue, it has been decided that the firm will immediately forward a written report to Porishad based on the decision taken in Agenda-5 of 18th EC Meeting. After receiving the report EC will discuss about the Minar and expansion of the Mosque in the next EC meeting. Dr. Rashid Ahamed Hossaini gave a short briefing on the water treatment of the pond to keep the water clean. EC agreed on the proposal.

Agenda - 6 : Ambulance should be used by emergency patient only. It cannot be used as an alternative to non-possession of own transports by the members (for everyday use).

6. Existing ambulance usage policy will remain unchanged. Ambulance service shall be available for going to Hospitals and to be used for emergency patients evacuation only. Ambulance will not be used as an alternative to non-possession of transport of any member of DOHS. Other than above mentioned emergency services Ambulance will not be allowed to be used. Rate Chart for Ambulance will be circulated to all concerned.

Secy

Convener,
Mosjid Sub-
Committee

Secy

Agenda – 7: To ensure quality service by the internet providers and reduction of monthly charges.

7. Lt Col Md. Shafiul Islam (Retd), Convener, IT & Communication Sub-Committee has been requested to organize a coordination meeting as soon as possible. Maj Gen Fazle Elahi Akbar, ndc, psc (Retd), House # 305, Lane # 04, Maj Gen Monzur Ahmed, ndc (Retd), House # 450/7, Lane # 08 & Brig Gen Ferdous Hasan Khan, ndc, psc (Retd), House # 182, Lane # 02 along with few new generation Internet users may be requested to attend the meeting. Some positive is expected out of the meeting and subsequent action/decision will be taken accordingly.

Convener IT
Subcommittee

Agenda – 8 : To decide/fix Honorarium for Dr Md Mowdudur Rahman for 6 days in a week as per requirement of AHQ.

8. EC unanimously approved Tk. 30,000/- (Thirty Thousand) as honorarium for Dr Md. Mowdudur Rahman. He will sit 06 days in the “Medical Center” in a week and will remain on call round the clock to attend the emergency cases. Enhanced honorarium will be paid with effect from 01 August 2019.

Secy
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Treasurer

Agenda – 9 : To discuss & take decision on application submitted by the present Hawker contractor.

9. Decision on the application for extension of contract period for two years by existing Vangari Hawker Md Alamgir Hossain was discussed in the EC. During the deliberation it has been found mixed reaction among the EC Members regarding the prayer of Md Alamgir Hossain. To settle the issue amicably, President decided to conduct a voting about one year extension. Accordingly open voting was done on the point. Twelve EC members voted in favor of one year extension on genuine grounds & four members namely Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd), Brig Gen M Najeeb Hassan, ndc, psc, G (Retd), Dr Rashid Ahamed Hossain & Advocate Zerin Kashfi voted against the motion. Finally EC approved one year extension to Hawker contractor Md Alamgir Hossain from the date of termination of existing contract.

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Agenda – 10: Discussion on investigation report submitted by the inquiry committee about misappropriation of Tk 27,000/- from Porishod fund.

10. Decision on the Misappropriation of Taka 27,000/- (Twenty thousand) by Md Jamil Choudhury Accounts Executive was sought by Secretary. President requested the opinion of the Treasurer about the recommendations of the Court of Inquiry headed by Lt Col Abdur Rob, Member Security. During the discussion Treasurer Lt Col M Abdur Rab (Retd) raised his observation and requested to rewrite the opinion & recommendations particularly about asking the financial Authorities to remain more careful & attention in financial aspects when he has digged out the irregularities himself. He said such recommendations is not appropriate and may be expunged. However the point

was resolved after Lt Col Md. Shafiu Islam (Retd), Member C of I explained the reason of highlighting such opinion.

Decision: After deliberate discussion on the Inquiry Md Jamil Choudhury Acct Executive was found guilty and the following decisions were taken:

- c. Md Jamil Chowdhury, Acct Executive shall be dismissed from service forthwith for misappropriating taka 27000/- (Twenty Seven Thousands) from Porishad fund.
- d. Misappropriated taka 27000/- (Twenty-Seven Thousand) will be adjusted from final settlement bill of Md Jamil Choudhury and deposited to Porishad fund.

Secy
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Treasurer

Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) gave note of descent against the decision of EC. He feels that C of I could not clearly prove the involvement of Md Jamil Choudhury in misappropriate the money. But his explanations regarding inquiry was not amply justified.

Agenda -11 Gradually bring the DOHS area under LED light coverage as soon as possible. Number of LED lights may be increased from 10 to 15 per month keeping the amount unchanged.

11. After discussion EC approved the proposal of fixing 15 LED lights every month keeping the budgeted amount unchanged.

Secy
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Treasurer

Agenda – 12: Increment of Teachers working in Lalitkala Academy. Coordinator may please come prepared as decided in the last meeting.

12. Proposal had put forwarded by Coordinator of Lalitakola Academy was unanimously approved by EC. However, the number of increment will remain confined to 03 (Three) for the existing position.

Secy
&
Treasurer

Agenda – 13: Appointing Brig Gen Md Rakibur Rahman (Retd), House # 449/7, Lane # 08 to the ADR Sub-Committee (many members are not attending the meeting).

13. Due to regular absence of few ADR members, Convener of the same subcommittee Major Monowar Hossain (Retd) proposed to co-opt Brig Gen Md Rakibur Rahman (Retd), of House # 449/7, Lane # 08. After discussion EC approved the proposal. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) again urged the EC to direct ADR subcommittee to apprise the total activities of ADR so far along with the progress in the next EC.

Vice
President &
Secy

Agenda – 14 : Discussion on following points raised by Capt M Omar Faruque, (G) (Retd).

- a. Recruitment of additional professional electrician for Convention Center.

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| <p><u>Decision:</u> Deferred for the time being. 1 x Asst Electrician is authorised. May be recruited when the load is further increased.</p> <p>b. Ensure parking discipline by deploying additional security guards in front of the convention center.</p> | Secy |
| <p><u>Decision:</u> Approved and advised Member Security Lt Col Md Abdur Rob to do the needful.</p> <p>c. Organizing religious and important discussions in every alternate Month inviting guest speakers.</p> | Member Sy |
| <p><u>Decision:</u> EC discussed but did not approve the proposal.</p> | Secy |
| <u>Agenda – 15: Miscellaneous Points.</u> | |
| <p>15. a. Since 8 members in the Porishad Staff Mess has increased in the feeding strength as such proposal for approving 3 x Gas cylinder monthly has been accepted by EC. Currently 2 X Cylinders are in found to be insufficient. 3rd cylinder is approved.</p> | Secy |
| <p>b. Application of DOHS Cricket team for sanctioning fund to participate in the LMS Cricket Tournament was discussed but not approved by EC.</p> | Convener, Sports & Cultural Sub-Committee |
| <p>c. Application of Ruhul Azam, House # 376, Lane # 06 for Basketball Training Camp. Deferred for the next EC meeting. Meanwhile, his proposal may be examined based on present practices.</p> | ,, |

4. As there was no other point to discuss, the meeting adjourned with a vote of thanks to the chair.



Col M Abdul Hai (Retd)
President
11 September 2019



Brig Gen Shah Md Mohiuddin (Retd)
Secretary
11 September 2019

To :

All Members of the Executive Committee
Acct Section
Convention Centre

