

**BARIDHARA DOHS PORISHOD
DHAKA CANTONMENT**

**MINUTES OF THE 6TH EXECUTIVE COMMITTEE MEETING
HELD ON 28 JULY 2018 AT 1730 HRS.
AT THE DOHS OFFICE**

1. Col M Abdul Hai (Retd), the President of Baridhara DOHS Porishod, presided over the meeting. The following Members were present:

a. Col M Abdul Hai (Retd)	-	President
b. Lt Col Akram Hossain (Retd)	-	Sr VP
c. Maj AHM Monowar Hossain (Retd)	-	VP
d. Brig Gen Shah Md Mohiuddin (Retd)	-	Secretary
e. Maj Sher Mohammad Khan (Retd)	-	Jt Secretary
f. Lt Col M Abdur Rab (Retd)	-	Treasurer
g. Mrs Parvin Jobaida	-	Jt Treasurer
h. Lt Col Md Abdur Rob (Retd)	-	Member Sy
i. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd)	-	Member Admin
j. Brig Gen M Najeeb Hassan, ndc, psc, G	-	Member
k. Col Mohsin Ahmed Choudhury, psc (Retd)	-	Member
l. Col Prof. Md. Mosharrof Hossain (Retd)	-	Member
m. Capt M Omar Faruque, psc (G), BN (Retd)	-	Member
n. Dr. Rashid Ahamed Hossaini	-	Member
o. Mrs Farida Yasmin	-	Member

2. As the quorum required for the meeting was present, the President called the meeting to order.

3. This is shortened version of the minutes and as such only the points discussed are recorded:

Agenda – 1: Tilawat - E Quran:

1. Dr. Rashid Ahamed Hossaini recited the verses from the Holy Quran at the beginning of the meeting.

Agenda – 2: Welcome address by the President

2. Bismillahir Rahmaner Rahim.

Respected EC Members, Assalamualaikum and a very good afternoon. Present Committee has spent about 05 months. Whatever we could do within this time is just satisfactory and I feel, we need to increase our speed little more. As a matter of fact, it is difficult to reach to consensus for all matters but it is always possible if we really want to do it sincerely. However, there is a provision for adopting resolution with the consent of the majority members. But we want to work together under all circumstances. Manifestos/অঙ্গিকার of all the 3 panels are with me which are common in nature. We hope to execute all the promises and

All EC
members

commitments as far as possible and practicable. Now I request Secretary DOHS Parishad to start with the 1st Agenda. Kindly be positive and logical in your opinions. Decisions will be taken after discussion based on your opinions. Thank you very much for your kind understanding. Kindly keep your points with you and please put forward when your turn comes.

Agenda -3: To confirm the minutes of 5th EC meeting held on 23 June 2018.

3. The minutes of the 5th EC meeting were discussed. Since there was no observation from any member Maj Sher Mohammad Khan (Retd), Joint Secretary proposed to confirm which was seconded by Maj AHM Monowar Hossain (Retd) Vice President.

All EC members

Agenda -4: Bill payments to DOHS AB Bank booth by the outsiders, causing inconvenience for the residents of DOHS Baridhara to pay bills.

4. Recently it has been observed that due to huge rush of outsiders from adjacent areas, residents of Baridhara are facing acute problem to deposit their bills within the stipulated time. At times residents even fail to deposit bills waiting for long in Queue due to the heavy rush. On few occasions our security personnel had to intervene to control the unruly crowd around the booth. Such kinds of incidents are becoming everyday affair and causing inconvenience for the residents of our DOHS. This is a very alarming state and needs immediate attention. Lt Col Md Abdur Rab, Treasurer DOHS Porishod requested he chair existing time of depositing bills. After discussion on the issue, all the members summed up that, this booth has been established on the particular effort of previous Porishod to serve the residents of Baridhara DOHS only. Finally following decisions have been taken on the issue.

Decision :

- a. For the sake of Security, outsiders will not be allowed to pay any kind of bills in this bank booth.
- b. A visible notice will be displayed around the booth area to this effect and 2 X Security Guards will be deployed to control the crowd during pick hours.

Treasurer

Agenda -5: Approval of Revised Policy on Family Welfare Security Scheme (FWSC).

5. The revised policy of FWSC was circulated to all the members of EC for their comments a week before this EC meeting. Almost all the members agreed with the policy except Treasurer Lt Col Md. Abdur Rab (Retd) who forwarded two suggestions on the policy including the sourcing of fund. During discussion it was agreed upon that this scheme will continue as planned and sourcing of fund will be from the subscription of the members. However, in case of fund shortage, money will be sourced from Porishod Fund as loan. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd), Brig Gen M Najeeb Hassan, ndc, psc, G

(Retd), Lt Col M Abdur Rab (Retd) and other Members actively took part in the discussion and the Family Welfare Security Scheme policy has been adopted with the following decisions:

Decision:

- a. To get the scheme coverage upto Dec 2018, premium deposit time has been extended upto 31 August 2018 to honor the request of the Treasurer, Lt Col M Abdur Rab (Retd) to promote & encourage the honorable members to be part of the Scheme.
- b. To get the coverage upto Dec 2019 and so on, Members will be requested to pay the subscription by 31st December every year.
- c. Policy is required to be signed by all EC members.

All EC members

Agenda - 6: Approval of fixing of Victorian benches on the Southern & Western for the Bank of DOHS Lake.

6. When the agenda for installation of Victorian benches on the southern and western sides of the lake came up, all the EC Members had their consent for the subject project but two Members opined that more benches may disturb the natural beauty of the area and these benches are likely to be used by the drivers. President informed the EC about the election commitments and mentioned in his welcome address of the last GM about his plan of installation more benches all around the pond. Honorable Members suggested to have few more benches if required in the last GM but they were against construction of any Ghat in the pond area. A few members requested not to place any bench in front of the Mosque for obvious reasons. Participating in the discussion President DOHS Porishod Col M Abdul Hai (Retd) assured the EC, that new benches will be placed with utmost care keeping natural beauty of the surrounding areas into special consideration. Our security personnel will ensure that these benches are only utilized by our Residents. It would rather augment the show & aesthetic beauty of the Lake areas. Finally the following decisions were taken by the Executive Committee:-

Decision:

- a. Total 08 (Eight) Victorian Benches will be fixed on the Southern and western side of the pond maintaining same standard and specification.
- b. Benches will be placed temporarily in the designated areas for necessary adjustment by the EC Members before final set-up on the platforms.
- c. Benches will not be fixed in front of the Mosque.

Secy

Agenda-7: Approval for auctioning 2 × old Motor Cycles (MC) used by patrols and purchase of 2 × new Motor Cycles (MC).

7. This point was raised by Secretary DOHS Porishod Brig Gen Shah Md Mohiuddin and was discussed in the meeting. He informed the forum that the MCs used by Patrols are in a dilapidated condition and huge expenditure is incurred for regular repair. He requested the EC to approve immediate

replacement of the MCs by disposing off the old ones.

Decision: Considering the used period of the MCs, EC did not agree on the proposal. EC approved the overhauling of the MCs for further use.

Agenda-8: To take decision about giving permission of 50 more Rickshaws and allocation of 50 Rickshaws to the highest bidder.

8. Recently two Rickshaw contractors applied for allowing 50 more Rickshaws to ply within DOHS Baridhara under the recently approved contract. The point was raised in EC meeting for disposal. Participating in the discussion Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd), Member Admin pointed out that only few days back Rickshaw Contract against 250 Rickshaws has been finalized. Number of Rickshaw was accepted and approved by EC after considering all factors. Other members also consented with the opinion of Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd).

Decision: Finally, EC did not approve the proposal.

Agenda-9: ডিওএইচএস কমিটির ৫৫তম সভায় পয়েন্ট প্রেরণ প্রসঙ্গে (Registration of flats, Carpeting of all the DOHS bypass roads constructed by the Army)।

9. President Col M Abdul Hai (Retd) informed the EC that he will attend the 55th meeting of DOHS Central Committee. He urged all the members to immediately forward points for discussion relating to Registration of flats, Carpeting of all the roads leading to DOHS Central Committee. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) suggested the President to go prepared with specific cases. Secretary Brig Gen Shah Md Mohiuddin (Retd) requested President Call M Abdul Hai (Retd) to include the long outstanding & unsettled case of Lt Col Abdul Quader (Retd), House # 263, Lane # 03 Baridhara DOHS.

Decision: Secretary DOHS Porishod will forward important points to DGML&C, Dhaka Cantt by 10 August 2018.

Agenda-10: ০১ দিনের রিক্সার কটি ভাড়া মওফুফের আবেদন নিয়ে আলোচনা।

10. Request of the Rickshaw contractors for waiving of one day tariff due to late handing over of the Kotty's to contractors by DOHS authority on the first day was discussed in the meeting.

Decision: The applicant's appeal was approved by the EC.

Agenda-11: মহিলা সিকিউরিটি গার্ডদের বাসা ভাড়া সংক্রান্ত আবেদনের উপর আলোচনা ও বিবেচনা।

11. Since no accommodation is provided to the female guards serving in DOHS security section as such they have applied for granting House Rent to them.

Decision: The point was discussed and considered sympathetically but EC did not approve the demand.

Member
Sy

Member
Admin

Secretary

Treasurer

Member
Sy

Agenda-12: ঈদ উৎসব বকশিস প্রদানে আশানুরূপ সাড়া না পাওয়া প্রসঙ্গে প্রাপ্ত পরামর্শের উপর আলোচনা এবং সিদ্ধান্ত গ্রহন।

12. Written Suggestions forwarded by Lt Gen Abu Tayeb Muhammad Zahirul Alam, rcds, psc (Retd) of Northern Road to Porishad regarding insufficient donation (Bokshish) received from the residents during Eid festivals was placed before the EC for opinion. He has recommended to make a policy on the subject and suggested some rates for the Plot/Flat owners. His suggestions were to make the amount compulsory. (Recommendations of Lt Gen Abu Tayeb Muhammad Zahirul Alam, rcds, psc (Retd) is attached as annex A). EC members could not come into a consensus and the following decision has been taken.

Decision: Present system of receiving and distribution of donation (Bokshish) to Security Personnel & staffs during festivals will continue.

Secy &
Member
Admin

Agenda-13: Employment of 2 dance teachers for Lalitakala Academy.

13. EC approved appointment of 2 × Dance teachers for Lalitakala Academy. One has been interviewed and appointed with the honorarium of TK. 5000/-. Other one will be appointed soon.

Secy

Agenda-14: Non compliance of instructions by a few members of the Fitness Centre.

14. The point was discussed on the request of convener of Fitness Center. It has been found these members are pretty senior retired defense officers. As such, it has been decided that President will personally talk to them and request them to abide by the instructions laid down in the Fitness Center.

President

Agenda-15: To discuss about fixation of pay scale 2 x office staffs (Acct Executive & IT Associate).

15. The point was raised in the EC because these officers already availed additional financial benefit despite enjoying enhancement benefit of “Murad Commission” held in July 2016. As per the recommendation of BOO headed by Air Cdr. Murad Disqualify any salary enhancement within 02 (Two) years after the effective date mentioned in the proceeding. Contrary to this recommendation salary of these two office staffs were enhanced within 05 to 06 months after Murad Commission was affected/appointed. EC felt if the newly sanctioned 15% enhancement is allowed to these two staffs it may raise commotion among all other staffs serving in DOHS Porishod.

Name/Appt	Murad Commission effected from	Availed additional Enhancement	Date of Joining	Next Due
Acct Executive	July 2018	Dec 2016	10 Aug 2016	Dec 2018
IT Associate	July 2018	April 2017	01 Dec 2016	April 2019

<p><u>Decision:</u> These two executive will continue to receive the present salary till new pay commission is constituted. Their salary will neither increase nor decrease. However, new pay increase for all other staffs will be effective from 1st July 2018 as decided in the last EC meeting.</p>	Secretary & Treasurer
<p><u>Agenda-16: Charter of duties Member Sy & Member Admin.</u></p>	
<p>16. As per the new Constitution post of Member Security & Member Admin have been separated with specific responsibilities. As the nature of duty & responsibility of these two persons are different and at times create confusion on ground level to distribute tasks to different wings. To make the parameter of these two wings more specific, Secretary Brig Gen Shah Md Mohiuddin (Retd) raised this point. He requested the respective members to prepare new charter of Duties specifying the scope of duties more in details. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) Member Admin explained to the EC that Responsibility of Member Admin & Member Security is specifically mentioned in the Constitution. So there is no scope of writing separate Charter of duties for these appointments.</p>	
<p><u>Decision:</u> We shall try to get the charter of duties of Member Admin from other DOHSs who are concerned and preparing. This point may be discussed in future meeting of the EC.</p>	Secy
<p><u>Agenda-17: To discuss about Foot path beside Eastern road.</u></p>	
<p>17. Capt M Omar Faruque, psc (G), BN (Retd) proposed to construct a footpath on the both sides of eastern road was discussed in the meeting and was approved. President EC to include this project in the next opportune moment.</p>	
<p><u>Agenda-18: To discuss about Concept of using two Dustbin</u></p>	
<p>18. Concept of using two Dustbins for Organic and Inorganic materials by the residents of Baridhara DOHS was suggested by Capt M Omar Faruque, psc (G), BN (Retd). After discussion on the concept, EC members disagreed on the proposal outlining over all lacking of civic sense among the residents. Same members referred the Waste Management system of Mirpur DOHS which has improved remarkably by using certain active & preventive measures.</p>	
<p><u>Decision:</u></p> <ol style="list-style-type: none"> a. As per guideline of DOHS central Committee, Convener/Member Secretary of Environment, Health-Hygiene & Waste Management Sub-Committee to visit Mirpur DOHS and see the procedures followed by Mirpur DOHS authority on this aspect. b. To report the measures taken by them and start practicing the same if found suitable. 	Member Admin

Agenda-19: Purchase of 1 x laptop Brand Acer, 8-Generation for Secretariat Section at Approx Tk. 52,000.00.

19. Considering the current work load proposal of buying 1 × Laptop for DOHS secretariat did not approve by EC. Some members suggested to buy a Desktop instead when needed.

Secy

Agenda-20: Discussion on points raised by Dr. Rashid Ahamed Hossaini.

20. **Points raised by Dr Rashid Ahamed Hossaini :**

a. Parking cars on the road haphazardly makes it difficult to walk, let alone drive on the roads. A possible solution is parking cars in dead roads or in designated parking areas like Aam Bagan (Mango Groove).

Decision : President apprised the EC that existing Aam Bagan will be used by CSD as temporary shop during reconstruction of CSD. More so, due to existence 600 offices within DOHS, it will be difficult to keep the road clear. However, Member Security is advised to look into the matter and keep the internal roads free as far as possible through security personnel.

b. The number of people coming to the Masjid is increasing everyday and it is difficult to make space for everyone specially on Fridays. When people go to pray on the third floor or the roof, the Masjid starts shaking. A possible solution could be hiring Engineers from BUET to see if we can start construction work and if not then we can make a new plan for the Masjid using funds or donations. We can write to OIC or Rabeta or different Bank/Insurances.

Decision : Cannot be helped. Let it continue like this

- 1) President acknowledged that such heavy rush of Musullis are observed normally on Friday Jumma Prayers. We may have to continue with this. In no way we can disturb the original structure of the Masjid. However, we will write to MIST/BUET for expert opinion on the current load capacity, cause of vibration and further construction over the existing structure.
- 2) President reminded Mr. Rashid regarding construction of the Minar as decided earlier with the help and expert opinion of MIST.
- 3) To ensure even sound on all corners of the Masjid, President requested Mr. Rashid to take care of the existing Sound system and carryout necessary repair work where ever needed or a new effective sound system may be purchased.

Mosjid Sub
Committee

”

”

c. People who reside on the east side of the main road that goes from the school to Anannay shopping Mall cannot hear the Azan. We need a decision from the EC to make way for another speaker on the east side. There is a donor who is willing to pay for this from his own pocket.

Decision : Mosjid committee may look for the possibility of fixing 1 × speaker each on the center location of lane # 03 & 09/10 with the consent of respective house owners willing to allow placement of the speaker on their buildings.

Mosjid Sub
Committee

d. A number of houses and offices do not have curtains. These offices continue working late at night and the light from those floors disturbs other households at night when people are trying to sleep. A possible solution is to send out leaflets asking them to put up curtains in these households and offices.

Decision : President said, general approach to all plot/flat owners will not work much. Action may be possible in the cases of specific offices/houses. President requested concerned EC Members to identify specific houses and inform Porishod for subsequent action.

Member Sy

e. I congratulate the DOHS Parishad to declare this area as a non-smoking zone. A lot of drivers park their cars in the ends of the roads and start smoking with other guards. We need to alert securities about this situation since this is unacceptable.

Decision : Whenever noticed, Security Guards will request the persons including Drivers not to smoke in public. In addition few “Awareness Banners” will also be displayed in different locations of DOHS to refrain from smoking.

Member Sy

f. The Masjid khadems should not go out of DOHS because it is hard to find them when needed.

Decision : Movement of the Khadems to be controlled by the Member Secretary/Convener of the Mosque Sub-Committee.

Mosjid
Committee

g. We need an electrician in the mosque urgently who stays there and it is better if this person is also a Masjid khadem.

Decision :

- 1) DOHS Porishod employed 3 × Electricians to provide services to Porishad office, Convention Center and Moshjid complex. In case of any emergency they may be called and get the job done whenever needed.
- 2) From now onward 1 × Electrician will remain on duty from 12 pm to 02 pm on Fridays during Jumma prayer. A duty roster will be

Secy

Secy

published in advance quarterly for the convenience of the users.

h. The collection that we get during Eid Jamat should be distributed among Imam, Muazen and khadem. However, instead of distributing the money among them, it is kept in the Masjid funds collection. We need EC's decision on this matter.

Decision : Decision on this aspect will be taken in line with the practice of other DOHS Mosjids.

Mosjid
Committee

Agenda-21 : Approval of Expenditures

21. Detail expenditures of the month of July 2018 were circulated to all the members of EC for information. Since there was no observation on the any expenditure as such Secretary proposed to approve the expenditures. Maj AHM Monowar Hossain (Retd), Vice President proposed and Col Prof. Md. Mosharrof Hossain (Retd), member seconded. However, Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) requested to review the Major Expenditures. Anx-A.

Treasurer

Agenda- 22:Miscellaneous Points if any permitted by the chair

Point of Maj AHM Monowar Hossain (Retd), Vice President

a. Maj AHM Monowar Hossain (Retd), Vice President and Convener of ADR Sub-Committee requested to appoint Capt M Omar Faruque, psc (G), BN (Retd) as Member Secretary in place of Dr. Md. Hafez Ahmed. However, Dr. Md. Hafez Ahmed may continue as General Member in the same committee.

b. **Decision :** EC approved the proposal.

Secy

Point of Capt M Omar Faruque, psc (G), BN (Retd), Member

a. Capt M Omar Faruque, psc (G), BN (Retd) requested for making the issuance of Guest Stickers.

b. President apprised the EC that Sticker/Gate passes for the Guests are available which will be issued only to limited people. It will not be generalized for everybody.

Member
Sy

Col Prof. Md. Mosharrof Hossain (Retd), Member raised point

1. Col Prof. Md. Mosharrof Hossain (Retd), member Convention Hall Sub Committee requested the EC to allow the Joarshahara Pocket Gate to remain open till 2300 hours on the days convention Hall remains booked & used for different events like wedding, Mela, Seminars etc.

Decision :

- a. Approved. However, EC feels the security of the gate to be ensured at any cost. If need be, additional security personnel may also be employed if felt necessary to ensure the security.
- b. However, President left the responsibility with the Convener, Security & Traffice management sub-committee and Convener, Convention Centre who is the same person.

Convener,
Convention
Centre

- 2. Col Prof. Md. Mosharrof Hossain (Retd), member Convention Hall Sub Committee further informed the EC that during “Durga Puja”, Puja Committee uses the front lawn to build the “Puja Mondop” in addition to the convention Halls. This obstructs the vehicle movement. Col Mosharrof inquired the EC about the rent to be charged on that occasion.

Decision : EC suggested the Sub Committee to charge the Hall rent for “Puja Festival” as normal. However, they may request the Puja Committee to erect the “Mondop” on level – 2 (if possible) and keep the Parking area free. Also to keep all lighting & decorations confined within convention Hall area instead of extending on to Lane – 1.

Convener,
Convention
Centre

Point raised by Mrs. Parvin Jobaida

- a. Mrs. Parveen Jobaida proposed to construct a Swimming Pool for the Children.

Decision: President informed that the proposal is in active consideration. Westside of Fitness Centre is only the place avaiable for swimming pool.

Secy

Col Mohsin Ahmed Choudhury, psc (Retd), Suggestions

- a. Disagreement in the GM on matters already discussed in EC meeting should be avoided.

Decision: Points included in the agendas of AGM/GM will be thoroughly discussed in the EC meetings. Once some resolution is adopted by the EC, NO EC member would talk against the Executive Committee.

Secy

- b. Members opposed regarding honorarium in the General Meeting. But we must honor the Constitution. If need be we shall take Tk. 1.

Decision: Agreed with the point and we shall discuss in the next EC meeting in light of the Constitution.

All EC
Members

<p>c. To stop smoking we must close all the unauthorized grocery shops. Bins placed on road side with sand encourage smoking. This may be taken care.</p> <p><u>Decision:</u> To stop smoking we must close all the unauthorized grocery shops. Bins placed on road side with sand encourage smoking. This may be taken care.</p>	Member Sy
<p>d. Use of Koti on human body is not desirable.</p> <p><u>Decision:</u> We need to pay lot of money for making koti under Porishod arrangement. Adds are being used all over the country and beyond on human body. Most of the members do not agree with this point.</p>	

4. As there was no other point, the meeting ended with a vote of thanks to the chair.

Col M Abdul Hai (Retd)
President

08 Aug 2018

Brig Gen Shah Md Mohiuddin (Retd)
Secretary

08 Aug 2018

To :

All Members of the Executive Committee

Acct Section

Convention Centre