

**BARIDHARA DOHS PORISHOD  
DHAKA CANTONMENT**

---

---

**MINUTES OF THE 8<sup>TH</sup> EXECUTIVE COMMITTEE MEETING  
HELD ON 30 SEP 2018 AT 1900 HRS.  
AT THE DOHS OFFICE**

1. Col M Abdul Hai (Retd), the President of Baridhara DOHS Porishod, presided over the meeting. The following Members were present:

a. Col M Abdul Hai (Retd)	-	President
b. Lt Col Akram Hossain (Retd)	-	Sr VP
c. Maj AHM Monowar Hossain (Retd)	-	VP
d. Brig Gen Shah Md Mohiuddin (Retd)	-	Secretary
e. Maj Sher Mohammad Khan (Retd)	-	Jt Secretary
f. Lt Col M Abdur Rab (Retd)	-	Treasurer
g. Mrs Parvin Jobaida	-	Jt Treasurer
h. Lt Col Md Abdur Rob (Retd)	-	Member Sy
i. Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd)	-	Member Admin
j. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd)	-	Member
k. Col Mohsin Ahmed Choudhury, psc (Retd)	-	Member
l. Col Prof. Md. Mosharrof Hossain (Retd)	-	Member
m. Lt Col Md. Shafiul Islam (Retd)	-	Member
n. Capt M Omar Faruque, psc (G), BN (Retd)	-	Member
o. Dr. Rashid Ahamed Hossaini	-	Member
p. Mrs Farida Yasmin	-	Member
q. Advocate Zerine Kashfi	-	Member

2. As the quorum required for the meeting was present, the President called the meeting to order.

3. This is shortened version of the minutes and as such only the points discussed are recorded:

**Agenda-1 : Tilwat- E Quran:**

1. Dr.Rashid Ahmed Hossaini recited the verses from the Holy Quran at the beginning of the meeting.

**Agenda - 2: Welcome address by the President**

2. President Col M Abdul Hai (Retd) cordially welcomed all the EC members in the meeting. He started with a request to all the members to participate in the discussion with positive thoughts to bring out constructive solution. He shortened his address and requested the Secretary to go on with agendas straightway.

All EC  
members

**Agenda -3 : To confirm the minutes of 7th EC meeting held on 10 Sep 2018.**

3. As per the Agenda Minutes of the 7th EC meeting were discussed. Following observations were raised by the members on the minute and urged to correct before passing the minute:

- a. Brig Gen M Najeeb Hassan, ndc ,psc, G (Retd) pointed out the agenda 4b of the said minute and requested the EC to go for a amicable settlement to avoid any possible legal hassle.
- b. Lt Col M Abdur Rab (Retd) Treasurer pointed out on the write up of Agenda 10 and clarified his view on asking for hiring a Cash Van every month to withdraw cash from the Bank on pay Day. He further requested to amend the opening sentence from “Considering ..... effective”. EC being convinced on his justification and agreed to delete the additional words as suggested.

Lt Col Md Abdur Rob (Retd), Member Security proposed to confirm the Minute and was seconded by Mrs Parvin Jobaida, Jt Treasurer.

Secy

**Agenda -4: Detailed discussions about Agreement of Convention halls keeping the present state of income of DOHS Porishad into consideration and regarding Execution of clause 28b & 32 of deed of Agreement as per recommendation of the Convention Centre Sub-Committee.**

4. There was a deliberate and a very lively discussion took place on the agenda. Convener of the Convention Hall Sub Committee gave detail brief on their actions so far taken by them. He informed that, all the members of the Sub Committee sat together and carried out a deliberate discussion on the probable action may be taken against the defaulted Contractor for failing to pay 2nd installment in line with clause 28b & 32 of the deed of agreement vetted by Army Headquarters. Sub Committee meeting ended with a split decision. Convener Lt Col Akram Hossain (Retd) requested Convention Centre Sub-Committee Secretary Col Prof. Md. Mosharrof Hossain (Retd) requested Convention Centre Sub-Committee Secretary Col Prof.Md.Mosharrof Hossain (Retd) to apprise all the EC members about the decision of the meeting. Accordingly Col Mosharrof Hossain (Retd) read out the proceeding of the meeting for everybody’s information. Maximum number of EC members gave their valuable opinion on the topic.

b. Lt Col Akram Hossain (Retd) opined that cancellation of contract may create problem for the Porishad . However, he will give a feed back on the next meeting about the probable problems which may arise if we decide to cancel the contract.

c. Taking part in the discussion Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) reminded that clause 28b & 32 of the deed of Agreement should not be read out in isolation rather should be read in conjunction with other terms/clauses to avoid any legal problem. He proposed to consult a lawyer to clarify and find out the actual interpretations of clause 28 & 32 before taking

any major decision against the contractor. He fears that taking any wrong decision may result losing the Hall for good to either CEO or MEO.

d. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) expressed his disappointment on the actions of Convention Hall Sub-Committee for failing to resolve the issue. He expected that Sub Committee should have brought out a solution to this problem. He further opined to settle the issues with the contractor amicably instead of confront a probable legal pressure. Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) further requested the chair to seek the opinion of each member separately like it was done in the last emergency meeting.

e. Col Mohsin Ahmed Choudhury, psc (Retd) pointed out on the main cause in drastic reduction of income from the Convention Hall is just because charged against each menu is competitively much higher than other nearby convention halls.

f. On the request of the EC members Lt Col Akram Hossain (Retd) Convener gave a quick rundown on the Income/Expenditure of 2017 & 2018. It was observed a sharp downward trend of income from the Convention Hall. Convener further mentioned that one of the main cause of this failure is lack of proper marketing. Currently we lack in expert/proper persons in the convention center management. He further stressed that cost of food is also much higher than other providers of nearby convention halls. He suggested that revenue charged for the illumination from the caterer should be enhanced and access to Convention Hall for the guests should be made more convenient as far as possible. In this context Brig Gen M Najeeb Hassan, ndc, psc, G (Retd) pointed out that the approved menu bears the signature of Convener Lt Col Akram Hossain (Retd), now suggesting for reducing the price by the same person is Unclear to him.

j. Takaing part in the discussion Lt Col M. Shafiul Islam (Retd) suggested for an amicable settlement on the issue. He recommended to seat with the Service Provider to discuss aout our concern on curving income state and ask them to review the price. Service Provider must ensure our narmal return as before or else he should quit.

**Decision :**

- a. Arrange a seating with Dulhan Decorator and try to settle the issue amicably.
- b. Cheque for payment the outstanding will not to be accepted till reaching in an amicable settlement.
- c. Convention Hall Sub Committee will arrange a meeting with the Service provider as soon as possible. The meeting will be chaired by President DOHS Porishod Col M Abdul Hai (Retd) and following members will remain persent in the meeting from DOHS Porishod side:
  - (1) All members of Convention Hall Sub Committee

Convener,  
Convention  
Centre,  
Sub-  
Committee

- (2) Secretary Brig Gen Shah Md Mohiuddin (Retd)
- (3) Treasurer Lt Col M Abdur Rab (Retd)
- (4) Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd)
- (5) Brig Gen M Najeeb Hassan, ndc, psc, G (Retd)
- (6) Advocate Zerin Kashfi

- d. First party will be requested to remain present in the subsequent Meeting if failed to resolve the issue in the proposed meeting.
- e. As per Clause – 33, Service charges will now be deposited to DOHS Proishod account by Service Provider instead of deduction from the Earnest money.

**Agenda -5: Utilization of Convention Centre Hall for Durga Puja (15 Oct-19 Oct 2019). Decision will be apprised to EC.**

5. During the ensuing Durga Puja the organizers requested in writing to allow them to utilize the outer parking lot of the Convention Hall for erecting the main “Puja Mondop”. They also desired to illuminate the whole area around the Convention Hall and all along lane # 01 up to the main road with decorative electric lights. Puja Committee requested about 50% discount on halls charges.

**Decision:** The matter was discussed in the meeting and was unanimously approved. 40% discount considered only on hall charges but other charges they have to pay in full calculating 2 shifts per day.

Convener,  
Convention  
Centre, Sub-  
Committee  
&  
Treasurer

**Agenda - 6: Review/Amendment of Hall booking & cancellation policy.**

6. Opinion is given in the meeting that all the regular members should have the same rules and the decision to accept the booking charge TK 7500.00 is accepted & other instructions Annx – A.

Convener,  
Convention  
Centre, Sub-  
Committee  
&  
Treasurer

**Agenda-7: Discussion on points raised by Maj Sher Mohammad Khan (Retd):**

- a. To have new EC Honor Board for Porishod Office Conference Room.

**Decision:** Maj Sher Mohammad Khan (Retd) has been requested to prepare a sample Honor Board as per his choice and present it for the information of all the EC members during next EC meeting.

Jt Secy

- b. To open an official face book page for Baridhara DOHS Porishod.

**Decision:** EC requested Joint Secretary Maj Sher Mohammad Khan (Retd) to organize the same with the help IT Executive Md Atiqur Rahman & SOA Md Ibrahim Khalil. Joint secretary Maj Sher Mohammad Khan (Retd) is given the full authority to open & operate this official page in the name of “Baridhara DOHS” on behalf of the EC.

Jt Secy

<p>c. To introduce writing of yearly performance report of all staffs of the Porishod.</p> <p><b>Decision:</b> It has been decided by the EC that now onward “Service Book” will be introduced and maintained for all the staffs of DOHS Porishod. Respective Supervisors will endorse all activities of their Staffs in the same Service Book. Staffs will be approved facilities/benefits based on the service Book record.</p>	<p>Secy, Jt Secy, Treasurer, Member Sy &amp; Member Admin</p>
<p><b><u>Agenda-8: Discussion on points raised by Col Prof. Md. Mosharrof Hossain (Retd).</u></b></p>	
<p>a. Review of progress/implementation of decisions taken in the previous EC meeting.</p> <p><b>Decision:</b> Point was appreciated by EC members. Secretary Brig Gen Shah Md Mohiuddin (Retd) read out the important decisions taken in the previous EC Meetings and updated on the progress. in this context Secretary requested all the members to complete their given assignments as soon as possible.</p>	<p>Secy</p>
<p>b. Future Plan regarding Maintenance/Development of DOHS Pond (including Fish Cultivation project)</p> <p><b>Decision:</b> EC decided to grow 2000 pieces of Katla, 2000 pieces of Ruhifish and 2000 pieces of Kalibaush in the Pond under the supervision of Mosjid Sub Committee. These fishes will be cultivated on natural food available in the pond. To avoid contamination of water no fish food will be used in the pond. Above mentioned fish culture will be done just to encourage the armature anglers living within this DOHS to spend happy time.</p>	<p>Secy</p>
<p>c. Prohibition of Smoking on DOHS roads &amp; open areas.</p> <p><b>Decision:</b> To stop Smoking openly within Baridhara DOHS it was unanimously decided to conduct massive awareness program among the residents and outsiders through Banners and aggressive miking not to smoke in the open places. If need be defaulters will be penalized financially for violation of this instruction.</p>	<p>Member Sy</p>
<p><b><u>Agenda-9: Discussion on points raised by Capt M Omar Farugue (G), psc BN (Retd).</u></b></p>	
<p>a. Maintenance &amp; Beautification of Pond:</p> <p><b>Decision:</b> Mosjid Sub-Committee will be responsible for all kind of maintenance and beautification on of pond. Capt M Omar Faruque (G), psc, BN may suggest about beautification to the mosque Sub Committee.</p>	<p>Convener, Mosjid Sub- Committee</p>
<p>b. Speed Breaker in Sayora Bus Stand.</p> <p><b>Decision:</b> A case will be taken up with the Road and Highwasys.</p>	<p>Secy</p>

<p>c. New Members Directory for DOHS Baridhara.</p> <p><b>Decision:</b> Preparation of New Member Directory including new members will start at around June 2019 keeping in mind to publish at the end of the tenure of the Present EC.</p> <p>d. Earning from BDCC: <b>Already Discussed</b></p> <p>e. Dress/Kotti/Uniform for cleaning party:</p> <p><b>Decision:</b> Admin NCO will be instructed to ensure wearing of Kotti while on duty by the cleaners and gardeners.</p>	<p>Books &amp; Publication Sub-Committee</p> <p>Admin NCO</p>
<p><b><u>Agenda-10: Discussion on points raised by Brig Gen M Najeeb Hassan (Retd).</u></b></p>	
<p>a. <b>Operation of Convention Center Halls of 5<sup>th</sup> &amp; 6<sup>th</sup> Level:</b></p> <p><b>Decision:</b> Lt Col Akram Hossain (Retd) informed the EC that 5<sup>th</sup> &amp; 6<sup>th</sup> floor construction is complete. But cannot be made operative because non installations of essential items like Lift, Generator &amp; Transformer as yet. However a high level Evaluation team headed by Major General A I M Mustafa Reza Noor (Retd) is working on the procurement of these utility items. So far 60% of the job is done by the team. Hopefully, within next one month installation work will start by completing tender procedures.</p>	<p>Lt Col Akram Hossain (Retd)</p>
<p>b. <b>Roof-Top Restaurant:</b></p> <p><b>Decision:</b> This was not included in the ongoing project. This point was put forward by one of Association Members to Study the feasibility. However, may be discussed in the next EC meeting.</p>	<p>Secy</p>
<p>c. <b>Income and Expenditures of Convention Center Halls of 1<sup>st</sup> and 2<sup>nd</sup> Floor:</b></p> <p><b>Decision:</b> A summary of Income &amp; Expenditures for the year 2017 &amp; 2018 is given to all the folders of EC members for information Convener, Convention Centre, Lt Col Akram Hossain (Retd) informed the EC that Service Charge amounting taka 11,12,250.00 (Eleven Lac Twelve Thousand Two Hundred Fifty) only remained unpaid by the Service provider to DOHS Porishod. This amount will be realized soon.</p>	<p>Convener, Convention Centre</p>
<p>d. <b>EC Meeting – Twice in a Month:</b></p> <p><b>Decision:</b> It has been agreed upon by the EC members that there may be more than one EC Meetings in a month whenever felt necessary.</p>	<p>Secy</p>
<p>e. <b>Bus Service from DOHS Baridhara to Dhaka Cantt upto Shaheed Jahangir Gate:</b></p> <p><b>Decision:</b> The point was appreciated by other EC Members. It has been decided that Member Admin Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd) will</p>	<p>Secy &amp; Member Admin</p>

<p>approach Trust Transport Authority in writing to know about possibility and feasibility of running bus service from Baridhara DOHS to Kochukhet Bazar ad Jahangir Gate as soon as possible.</p> <p><b><u>Agenda-11:</u></b> 2 × MC need to be purchased immediately since existing two have become old and a substantial amount of money is being spent for repairing on regular basis. Residents are also being deprived of the Patrol Security Service during repair time. Buying of these motor Cycles to facilitate uninterrupted service to the dwellers will not entail of much money also.</p> <p><b><u>Decision:</u></b> EC approved purchase of proposed 2 × New Motor Cycles of TVS brand. Existing 2 old Motor Cycles of Security Section will be handed over to Admin Section to meet their routine administrative duties as per the request of the Convener, Health &amp; Hygiene subcommittee.</p> <p><b><u>Agenda-12:</u></b> Approval for location of swimming pool by the EC and subsequently by the General Body. Project has been approved in AGM/GM.</p> <p><b><u>Decision:</u></b> Could not be discussed due to the time constrain. This agenda may appear as the first agenda in the next EC meeting.</p> <p><b><u>Agenda-13: Discussion on points raised by Brig Gen Shah Md Mohiuddin (Retd).</u></b></p> <p>13. Since the points raised by Secretary was related to DOHS pond it was already been covered with the points of Col Prof. Md. Mosharrof Hossain (Retd) as such his points were repeated. However, Secretary proposed to place few Shapla (Lotus) in all corners of the pond was approved and the responsibility was given to Masjid Sub Committee. Regarding repairing of neon sign in the Baridhara DOHS gate, President took the responsibility to ensure the works done.</p> <p><b><u>Agenda-14: Discussion of extension of Mosque towards northern side.</u></b></p> <p>14. No deliberation could be held on the issue due to shortage of time. However, Masjid Sub Committee has been requested to work on this aspect incorporating the proposed Minars in the plan.</p> <p><b><u>Agenda-15 : Approval of Expenditures</u></b></p> <p>15. Detail expenditures of the month of Sep 2018 were circulated to all the members of EC for information. Since there was no observation on the any expenditure as such Secretary requested Members to approve the expenditures. Lt Col Md Abdur Rob (Retd), Member Security proposed and Brig Gen ASM Mustafa Kamal Khan, ndc, psc (Retd), Member Admin seconded it. Details of the expenditures are attached as Anx-A to this Minute.</p>	<p>Member Sy &amp; Treasurer</p> <p>Secy</p> <p>Convener, Mosjid Sub Committee</p> <p>Convener, Mosjid Sub Committee</p> <p>Treasurer</p>
--	---

4. As the night was getting deeper, many important points could not be discussed and decided to carry forward for the next EC meeting. Then the meeting ended with a vote of thanks to the chair.



Col M Abdul Hai (Retd)  
President

17 Oct 2018

To :

\_\_\_\_\_  
All Members of the Executive Committee  
Acct Section  
Convention Centre



Brig Gen Shah Md Mohiuddin (Retd)  
Secretary

17 Oct 2018