

**BARIDHARA DOHS PARISHAD  
DHAKA CANTONMENT**

**MINUTES OF THE EMERGENCY EXECUTIVE COMMITTEE MEETING  
HELD ON 30 JAN 2018 AT 1830 HRS.  
AT THE DOHS OFFICE**

1. Brig Gen Mustafizur Rahman, ndu, psc (Retd), the President of Baridhara DOHS Parishad, presided over the meeting. The following Members were present:

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|--|----------------|
| a. Brig Gen Mustafizur Rahman, ndu, psc (Retd)     | - President    |
| b. Lt Col Akram Hossain (Retd)                     | - VP           |
| c. Lt Col Md Shamsul Islam (Retd)                  | - Secretary    |
| d. Maj Ashraf Kamal (Retd)                         | - Jt Secretary |
| e. Lt Col M Abdur Rab (Retd)                       | - Treasurer    |
| f. Air Cdre M Murad Hussain, ndc, acsc, psc (Retd) | - Member       |
| g. Col Muhammad Golam Mustafa, psc                 | - Member       |
| h. Capt (BN) M M Aziz, psc (Retd)                  | - Member       |
| i. Gp Capt M Rafiqul Huq, psc (Retd)               | - Member       |
| j. Lt Col Md Abdur Rob (Retd)                      | - Member       |
| k. Maj Mohd Serajul Arefin (Retd)                  | - Member       |
| l. Dr. Parven Hoque Chowdhury                      | - Member       |

2. As the quorum for the meeting was present, the President called the meeting to order.

3. This is shortened version of the minutes and as such only decisions are recorded :

**Agenda – 1: Tilawat - E Quran:**

1. Col Muhammad Golam Mustafa, psc (Retd) – Member, recited the verses from the Holy Quran at the beginning of the meeting.

**Agenda – 2: Welcome address by the President**

2. In this emergency EC meeting President emphasised on the profitable ways to offer catering service etc based on highest offer from the bidder. He then asked all concerned Members to extend necessary support for smooth conduct of EC election on 23<sup>rd</sup> Feb'18.

**Agenda -3: To confirm the minutes of 117<sup>th</sup> EC meeting.**

3. The minutes of the 117<sup>th</sup> EC meeting were discussed. The subject minutes of the meeting have been approved. Gp Capt M Rafiqul Huq, psc (Retd), Member, proposed to confirm which was seconded by Col Muhammad Golam Mustafa, psc (Retd), Member.

All EC members

Secy

**Agenda-4: Discussion on catering service contract of the Convention Centre.**

a. Having invited the tender through 2 x National Dailies & other media highest bidder selected, was 'Party & Dinner' company. Thus the highest bidder, the 'Party & Dinner' was asked to pay the bidding amount Tk. 7 (Seven crore) as per terms and conditions. But it failed to pay the amount by 31<sup>st</sup> December'17 as told, rather he was asking for more time repeatedly with doubtful intention to pay and was trying to put us in embarrassment. The 'Party and Dinner' was finally given extension of time on their request up to 21 Jan 2018 through EC meeting held on 11 Jan 2018 but again it failed to respond till 30 Jan'18 with the total intention of not paying the bidding amount. Meanwhile second lowest offer was too low to meet our requirement. An emergency meeting was thus called on the subject and decision was taken unanimously to invite Retender immediately.

b. It was further decided that 'Party & Dinner' will be barred from taking part in Retender. President talked to DM&Q over mobile phone during EC meeting about the above subject and informed him of our decision regarding retender. DM&Q agreed with our decision. The question of possible re-tender was earlier discussed with A/CEO Dhaka Cantt on 30 Jan 2018. Accordingly a tender committee for Retender has been comprised as under :

- c. President - Capt (BN) M M Aziz, psc (Retd)  
Member - Gp Capt M Rafiqul Huq, psc (Retd)  
„ - Lt Col M Abdur (Retd), Treasurer

d. EC reviewed the terms and conditions of tender regarding base price and security money by reducing from Tk. 6 (Six) crore to Tk. 5 (Five) crore, from Tk. one crore to Tk. 50,00000.00 (fifty lacs) respectively and other terms and conditions remained unchanged of tender schedule. '5 years experience' was also relaxed for wider participation.

**Agenda – 5 : Approval of Expenditures if any.**

**4. Parishad Fund**

|    |   |           |           |
|----|---|-----------|-----------|
| 1. | Installation boundary with barbed-wire from Anannya to Baridhara gate     | 17,000.00 | Treasurer |
| 2. | Honorarium for auditor  | 20,000.00 | „         |
| 3. | Printing charges of money receipt - 1000 copies                           | 90,000.00 | „         |
| 4. | Repairing charges of sports eqpt (Children park at pond bank & road no-9) | 77,880.00 | „         |

**Admin & Security Fund**

|    |  |           |   |
|----|--|-----------|---|
| 1. | Expenditure for Cleaning of sewerage line in front of Lane # 7, House # 439. | 12,625.00 | „ |
| 2. | Repairing charges of garbage shed  | 62,500.00 | „ |

Convention Centre, Sub-Committee

Treasurer

|    |   |             |   |
|----|---|-------------|---|
| 3. | Purchase of k-2, oil etc for Anti mosquito spraying.  | 11,520.00   | „ |
| 4. | Repairing charges of garbage point (RCC carpeting)  | 2,00,000.00 | „ |
| 5. | Establishment of water line - Anannya gd post & Baridhara gate post.                        | 26,718.00   | „ |
| 6. | Garbage clearing charges from garbage point (Cantt Board Truck, from 10 Jan to 31 Jan 2018) | 20,593.00   | „ |
| 7. | Purchase of crockery's for guard mess   | 11,950.00   | „ |
| 8. | Refund sy money to landscaping contractor - Pond Bank                                       | 1,29,500.00 | „ |

**Agenda – 6 : Miscellaneous Points if any permitted by the chair.**

5. Md Atiqur Rahman, IT Executive has been issued with SIM and amount of Tk. 300.00 will be given per month as mobile bill.

6. The word ‘Parishad’ has been replaced by word ‘Porishod’ as per new constitution.

7. As per Special meeting on installation of lift held on 21 Dec 2017, EC decided to replace the brick wall by Thai Aluminum, 6mm mercury tempered glass, to give a panoramic look of the lift costing approximately Tk. 2,70,000.00 (Two lac seventy thousand).

8. **Hard standing** : To extend prayer space of the mosque EC approved to make hard standing north of mosque costing approximately Tk. 2,50,000.00 (Two lac fifty thousand).

9. **Payment for advertisement**: Convention Centre will pay Tk. 40,000.00 (Forty thousand) for the advertisement published in Member’ Directory instead of Tk. 80,000.00 (Eighty thousand).

Treasurer

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4. As there was no other point, the meeting ended with a vote of thanks to the chair.



Brig Gen Mustafizur Rahman, ndu, psc (Retd)  
President

01 Feb 2018

To :



Lt Col Md Shamsul Islam (Retd)  
Secretary

01 Feb 2018

All Members of the Executive Committee  
Acct Section  
Convention Centre