

BARIDHARA DOHS PARISHAD
DHAKA CANTONMENT

MINUTES OF THE 111th EXECUTIVE COMMITTEE MEETING
HELD ON 15 JULY 2017 AT 1030 HRS.
AT THE DOHS OFFICE

1. Brig Gen Mustafizur Rahman, ndu, psc (Retd), the President of Baridhara DOHS Parishad, presided over the meeting. The following Members were present:

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| a. Brig Gen Mustafizur Rahman, ndu, psc (Retd) | - President |
| b. Col S M Faisal (Retd) | - Sr VP |
| c. Lt Col Akram Hossain (Retd) | - VP |
| d. Lt Col Md Shamsul Islam (Retd) | - Secretary |
| e. Maj Ashraf Kamal (Retd) | - Jt Secy |
| f. Lt Col M Abdur Rab (Retd) | - Treasurer |
| g. Lt Col Bazlur Rahman (Retd) | - Member Sy
& Admin |
| h. Air Cdre M Murad Hussain, ndc, acsc, psc (Retd) | - Member |
| i. Col Muhammad Golam Mustafa, psc | - Member |
| j. Capt (BN) M M Aziz, psc (Retd) | - Member |
| k. Lt Col Md Abdur Rob (Retd) | - Member |
| l. Dr Parveen Hoque Chowdhury | - Member |

2. As the quorum for the meeting was present, the President called the meeting to order.

3. This is shortened version of the minutes and as such only decisions are recorded :

Agenda – 1: Tilawat - E Quran:

1. Col Muhammad Golam Mustafa, psc (Retd) recited the verses from the Holy Quran at the beginning of the meeting.

Agenda – 2: Welcome address by the President

2. President welcomed all EC members. He emphasised on the man management aspect of the Parishad. He said we are fully dependent on the employees of the Parishad. The controlling authorities like member Sy & Admin. Secretary and other concerned sub-committee convener should assess the performance of the concerned individuals & guide them appropriately.

All EC
members

Agenda -3: To confirm the minutes of 110th EC meeting.

3. The minutes of the 110th EC meeting were discussed. Since there was no observation from any member, Lt Col Bazlur Rahman (Retd), Member Sy & Admin proposed to confirm which was seconded by Col Muhammad Golam Mustafa, psc (Retd) Member.

Secy

<p><u>Agenda – 4: To purchase & fitting Looking Glass for Lalitkola Academy Dance Class (Tk. 30,000.00).</u></p> <p>4. EC has approved.</p>	<p>Sr VP & Treasurer</p>
<p><u>Agenda – 5 : Discussion on the application (garbage collection contactor).</u></p> <p>5. Air Cdre M Murad Hussain,ndc,acsc, psc (Retd) will look in to the matter whether the present contractor will continue or otherwise. Meanwhile all the outstanding dues to be recovered gradually from the contractor. Air Cdre M Murad Hussain,ndc,acsc, psc (Retd) will furnish a report on the whole dilemma regarding the collection and disposal of garbage of our area.</p>	<p>Air Cdre M Murad Hussain,ndc,a csc, psc (Retd)</p>
<p><u>Agenda – 6 : To discuss about the change of Ambulance Driver.</u></p> <p>6. A new driver to be recruited immediately with better salary scale of Tk. 15,000.00 per month. The present driver to be terminated at the earliest because of financial irregularities and also discipline problems.</p>	<p>Secy & Treasurer</p>
<p><u>Agenda – 7 : আর্থিক সুবিধাসহ ০৬ মাসের মাতৃত্বকালীন ছুটি - মহিলা সিকিঃ গার্ড মোছাঃ শামিমা বেগম</u></p> <p>7. She is granted leave of 03 months with pay and rest 03 months without pay.</p>	<p>Treasurer & MSA</p>
<p><u>Agenda – 8 : ব্যাংক হতে বেতন-ভাতাদীর টাকা উত্তোলনের নিরাপত্তা কি ?</u></p> <p>8. A cash carrier to be utilized specially collection of monthly salary from the bank. Treasurer may look for the reliable company for doing the job.</p>	<p>Treasurer</p>
<p><u>Agenda – 9 : প্লট/ফ্ল্যাট মালিক মারা গেলে তাদের সন্তানেরা ফ্যামিলি ওয়েলফেয়ার এর সদস্য হতে পারবে কি না ?</u></p> <p>9. Present system to continue i.e, plot and flat owner who is a voter can be member of Parishad and they are allowed to enjoy the facility of Family Welfare Scheme.</p>	<p>Treasurer</p>
<p><u>Agenda – 10: Construction of shade over garbage area like the one constructed by City Corporation.</u></p> <p>10. Air Cdre M Murad Hussain,ndc,acsc, psc (Retd) will do the necessary work for making the shade at garbage area. Detail plan with estimated cost may be put up at the earliest for further disposal.</p>	<p>Air Cdre M Murad Hussain,nd c,acsc, psc (Retd)</p>
<p><u>Agenda – 11 : Approval of Expenditures if any.</u></p> <p>11. <u>Parishad Fund</u></p>	<p>Treasurer</p>

SL.	Project	Expenses Involved Tk	Action
1.	Purchase of Account Software (Adv paid)	40,000.00	Treasurer
2.	Printing charges of Application form & Money receipt	12,830.00	„
3.	Ambulance Suspension repair charges	27,050.00	„

Admin & Sy Fund

SL.	Project	Expenses Involved Tk	Action
1.	2 x IPS for CC Camera	13,000.00	Treasurer
2.	Garbage clearing charges from garbage point (By City Corporation Truck)	18,358.00	„
3.	Entertainment expenses for Ifter party - 22 June 2017.	25,992.00	„
4.	Improvement diet for gds & staff-Eidul Fitar	25,295.00	„
5.	Eid gift for rickshaw pooler (Dress)	1,50,000.00	„
6.	Neon sine writing charges	49,990.00	„
7.	Garbage clearing charges from garbage point (By City Corporation Truck)	20,000.00	„
8.	10 x Steel bed for Sy gds	37,000.00	„
9.	Purchase liveries for office peon & woman gds	13,870.00	„
10.	Garbage clearing charges from garbage point (Cantt Board & Parishad staffs - 01 July to 15 July'17)	17,500.00	„
11.	a. Purchase of 4 truck viti mati for plantation at pond bank b. Purchase of truck cow dunk for plantation at pond bank Total Tk:	10,800.00 4,200.00 15,000.00	„
12.	Paid to Green Center for final bill of Landscaping -Pond work	7,79,308.00	„
13.	1x Hard disk for CC Camera	12,800.00	„
14.	Tiles fitting of new toilet near WASHA Pump	1,92,190.00	„
15.	Thai glass, grill & door fitting of new toilet near WASHA Pump	47,960.00	„
16.	Purchase of Sanitary eqpt for new toilet near WASHA Pump	42,800.00	„
17.	Purchase of Sanitary eqpt for new toilet near WASHA Pump	49,500.00	„

Masjid Fund

SL.	Project	Expenses Involved Tk	Action
1.	Filling of Mud hole - Back side of new wash room	30,000.00	Treasurer
2.	Purchase of various office contingency (Such as SS pipe, Pvc pipe, cutting stone etc)	10,241.00	„
3.	Purchase of various eqpt for electric sub-station	26,760.00	„
4.	2 x Air cutter for GF	40,000.00	„

Convention Center

SL.	Project	Expenses Involved Tk	Action
1.	a. Hall Profit money paid to DOHS Parishad	8,71,673.00	Treasurer
	b. Hall Profit money paid to Cantt Board	5,81,115.00	
	Total Tk:	14,52,788.00	
2.	Carpeting of Floor in front of Sub-station room	17,300.00	„

Agenda – 12: Miscellaneous Points if any permitted by the chair.

12. Maj Ashraf Kamal, Jt Secy requested that the POL depot may be asked in writing to remove weeds of dept area near the boundary wall of our DOHS to stop breeding mosquitoes?.

Secy

13. Lt Col Akram Hossain asked that a letter may be sent to AHQ for decision of disposal of property of those family having only daughter or having no children. The property should remain with daughter. If there are no children in that case a suitable solution may be derived based on various rules and also social factors. The decision of such properties may remain with AHQ.

Lt Col Akram Hossain

14. Capt M M Aziz, psc, BN (Retd) will work as co-ordinator of ladies club in absence of Convener of said club.

Capt M M Aziz, psc, BN (Retd)

15. Remuneration of Md Ibrahim Khalil and Asish Sikder, Office assistance have been enhanced by Tk. 2000.00 wef July 2017. Overtime will not be admissible.

Treasurer

16. **Landing stations of Lift at Level - 7.** EC has approved the proposal with additional cost of procurement of lift Tk. 2,70,000.00 to raise the landing station from level-6 to level-7.

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17. As there was no other point, the meeting ended with a vote of thanks to the chair.



Brig Gen Mustafizur Rahman, ndu, psc (Retd)
President



Lt Col Md Shamsul Islam (Retd)
Secretary

16 August 2017

22 July 2017

To :

All Members of the Executive Committee
Acct Section
Convention Centre