

**BARIDHARA DOHS PARISHAD
DHAKA CANTONMENT**

**MINUTES OF THE 103rd EXECUTIVE COMMITTEE MEETING
HELD ON 03 OCT 2016 AT 1030 HRS.
AT THE DOHS OFFICE**

1. Brig Gen Mustafizur Rahman, ndu, psc (Retd), the President of Baridhara DOHS Parishad, presided over the meeting. The following Members were present:

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|--|------------------------|
| a. Brig Gen Mustafizur Rahman, ndu, psc (Retd) | - President |
| b. Col S M Faisal (Retd) | - Sr VP |
| c. Lt Col Md Shamsul Islam (Retd) | - Secretary |
| d. Maj Ashraf Kamal (Retd) | - Jt Secretary |
| e. Lt Col M Abdur Rab (Retd) | - Treasurer |
| f. Lt Col Bazlur Rahman (Retd) | - Member Sy
& Admin |
| g. Air Cdre M Murad Hussain, ndc, acsc, psc (Retd) | - Member |
| h. Col Muhammad Golam Mustafa, psc (Retd) | - Member |
| i. Capt (BN) M M Aziz, psc (Retd) | - Member |
| j. Gp Capt M Rafiqul Huq, psc (Retd) | - Member |
| k. Lt Col Md Abdur Rob (Retd) | - Member |
| l. Dr Parveen Hoque Chowdhury | - Member |

2. As the quorum for the meeting was present, the President called the meeting to order.

3. This is the shortened version of the minutes and as such only decisions are recorded :

Agenda – 1: Tilawat - E Quran:

1. Col Muhammad Golam Mustafa, psc (Retd) recited the verses from the Holy Quran at the beginning of the meeting.

Agenda – 2: Welcome address by the President

2. President highlighted on the completion of ongoing projects within shortest possible time.

All EC
members

Agenda -3: To confirm the minutes of 102nd EC meeting.

3. The minutes of the 102nd EC meeting were discussed. Since there was no observation from any member, Gp Capt M Rafiqul Huq, psc (Retd), Member proposed to confirm which was seconded by Col Muhammad Golam Mustafa, psc (Retd) Member.

Secy

Agenda – 4: To discuss for the Preparation for GM.

4. The following points to be discussed in GM.

- a. Appraisal of progress of Retention wall of pond and other allied works related with the project.

Secy

- b. Construction of 5th and 6th floor with lift facilities from own fund.
- c. Purchase of Home Theater.
- d. Increase of Sanctioning Power of EC.
- e. Purchase of a truck for carrying garbage.
- f. Installation of lifts.
- g. Purchase of a utility wagon.

Agenda – 5: To discuss the progress of following ongoing projects.

- a. **Retention wall of pond** : MSA gave detailed brief on the subject. He was asked to resolve all the problems and construction work including earth filling should be completed by Oct 2016. MSA
- b. **Installation of elevator** : Final decision to be taken after general Meeting likely to be held by end of Oct 2016. Concerned Committee
- c. **Construction of accommodation for employees** : Tenders were invited from outside and price quoted is very high amounting Tk. 5,93,805.00 against our estimated cost Tk. 1,96,000.00. EC has agreed to build accommodation through construction committee. Concerned Committee
- d. **Purchase of TV** : Purchased from Walton show room costing Tk. 30,330.00 Treasurer
- e. **Purchase of UPS** : Will be procured by this month. Purchase Committee
- f. **Constr of Fountain (Foara) near Anannya gate**: President gave detailed brief and expected to start the work very soon. President
- g. **Recover of abandoned land from WASA** : Capt M M Aziz,psc, BN (Retd) will pursue with concern agency. Capt M M Aziz,psc
- h. **Procurement of Projector**: EC has agreed to purchase Home Theatre which will provide us movie facilities. IT Comm Committee
- i. **Procurement of Guitar and Keyboard** : To be procured by this month. Sr VP

Agenda – 6: To discuss about Purchase 1x CNG for Admin use.

- 5. The point has been discussed in depth and finally EC has agreed to purchase following vehicles for the greater interest of Baridhara DOHS. Purchase Committee
 - a. 1 x Utility vehicle (Car/Micro bus).
 - b. 1 x Truck for disposal of garbage.

Agenda – 7: To discuss about hosting charge of 5GP Data.

- 6. EC has agreed to purchase 5GP bandwidth Data at the cost of Tk. 25,000.00 per year as hosting charge of DOHS Web Site. Treasurer

Agenda – 8: To discuss about Purchase some freehand exercise items for open Gym at park area.

- 7. EC has sanctioned to purchase few items for open Gym area immediately. Sr. VP

Agenda – 9: To discuss the half yearly audit report and its reply.

- 8. EC has agreed to rewrite the reply after discussing in details. Secy & Treasurer

Agenda – 10 : Approval of Expenditures if any :

9. The fol exp may please be approved in EC Meeting.

Parishad Fund

SL.	Project	Expenses Involved Tk	Action
1.	Purchase various kind plants, Vity Mati & Cow dunk etc.	15,000.00	Treasurer
2.	Purchase Medicine for patients.	12,000.00	„
3.	Web Hosting Charge.	25,000.00	„

Admin & Sy Fund

SL.	Project	Expenses Involved Tk	Action
1.	Garbage cleaning charges from garbage point (Extra trip- The Season of 'Seasonal fruits')	36,800.00	Treasurer

Agenda – 11: : Miscellaneous point :

10. A seminar to be organised on disaster Management by MSA.

11. House rent dues against Moujgin Md Akther Hossain to be discussed in GM for final decisions.

12. Payment facilities of utility bills at Booth of AB Bank to be reorganised to make it more convenient for everyone.

13. Col Muhammad Golam Mustafa, psc (Retd) will be acting convener of Mosque.

14. Necessary preparation to be made to attend meeting at QMG office on 09 Oct 2016. Sr VP will attend in absence of President.

15. As there was no other point, the meeting ended with a vote of thanks to the chair.

Treasurer

MSA

Secy & Treasurer

MSA

Secy

Sr Vp

Brig Gen Mustafizur Rahman, ndu, psc (Retd)
President

05 Oct 2016

To :

All Members of the Executive Committee
Acct Section
Convention Centre

Lt Col Md Shamsul Islam (Retd)
Secretary

05 Oct 2016