

**BARIDHARA DOHS PARISHAD
DHAKA CANTONMENT**

**MINUTES OF THE 106th EXECUTIVE COMMITTEE MEETING
HELD ON 07 Jan 2017 AT 1030 HRS.
AT THE DOHS OFFICE**

1. Brig Gen Mustafizur Rahman, ndu, psc (Retd), the President of Baridhara DOHS Parishad, presided over the meeting. The following Members were present:

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|--|------------------------|
| a. Brig Gen Mustafizur Rahman, ndu, psc (Retd) | - President |
| b. Col S M Faisal (Retd) | - Sr VP |
| c. Lt Col Akram Hossain (Retd) | - VP |
| d. Lt Col Md Shamsul Islam (Retd) | - Secretary |
| e. Maj Ashraf Kamal (Retd) | - Jt Secretary |
| f. Lt Col M Abdur Rab (Retd) | - Treasurer |
| g. Lt Col Bazlur Rahman (Retd) | - Member Sy
& Admin |
| h. Air Cdre M Murad Hussain, ndc, acsc, psc (Retd) | - Member |
| i. Col Muhammad Golam Mustafa, psc | - Member |
| j. Capt (BN) M M Aziz, psc (Retd) | - Member |
| k. Gp Capt M Rafiqul Huq, psc (Retd) | - Member |
| l. Lt Col Md Abdur Rob (Retd) | - Member |
| m. Dr Parveen Hoque Chowdhury | - Member |

2. As the quorum for the meeting was present, the President called the meeting to order.

3. This is shortened version of the minutes and as such only decisions are recorded :

Agenda – 1: Tilawat - E Quran:

1. Col Muhammad Golam Mustafa, psc (Retd) recited the verses from the Holy Quran at the beginning of the meeting.

Agenda – 2: Welcome address by the President

2. President welcomed all the EC members. He enquired about the various decisions taken earlier. He advised that incomplete tasks to be completed without any further delay.

Agenda -3: To confirm the minutes of 105th EC meeting.

3. The minutes of the 105th EC meeting were discussed. Since there was no observation from any member, Lt Col Bazlur Rahman (Retd), Member Sy & Admin proposed to confirm which was seconded by Gp Capt M Rafiqul Huq, psc (Retd), Member.

Agenda – 4: To discuss about construction of level 5th & 6th floor convention center

4. Member Secy of subject construction committee appraised the progress of the construction work. It is still in planning stage and the architect Mr Naim

All EC
members

Secy

Secy



Ahmed Kibria will meet the project committee on 09 Jan 17 for taking final decision of subject construction.

Agenda – 5: To discuss on calendar of events for 2017 .

5. All the Sub-Committees will send their proposed calendar of the events at the earliest, so that, it will be published for the information of all after necessary vetting.

All Sub-Committee

Agenda – 6: To discuss on legal operation of ISP/Cable TV operator

6. Gp Capt M Rafiqul Huq, psc (Retd) has been asked to pursue to complete the decisions taken on the subject.

Convener, IT& Comm

Agenda – 7: To discuss on renting out part of 4th floor.

7. All members are asked to look for a party to setup a pool table and cafeteria on rental basis.

Secy

Agenda – 8: To discuss on Amphitheater.

8. The subject proposal has been abandoned and financial support so received from QMG may be utilized for fountains at pond which will add further beautification and attraction.

MSA

Agenda – 9: To discuss on purchase of account software

9. Treasurer has been asked to look for competitive price of the software and install the subject software at the earliest.

Treasurer

Agenda – 10: To discuss the provision of granting loan to clk for purchasing laptop.

10. The proposal has been rejected. However, the loan may be given upto 80% from his own saving. Treasurer has been asked to put up draft on contributory provident fund for the welfare of employees.

Treasurer

Agenda – 11: Approval of Expenditure if any.

11. **Parishad Fund**

SL.	Project	Expenses Involved Tk	Action
1.	Purchase of various kinds of plants	10,165.00	Treasurer
2.	Purchase of various kinds of plants, Viti mati, cow dunk, Medicine etc	35,000.00	„
3.	Ambulance Registration Certificate renewal charges-2017	33,560.00	„
4.	Expenses for Victory day celebration-2016	1,95,000.00	„
5.	Labour charges of pond bank landscaping	24,000.00	„
6.	Labour charges of pond bank landscaping	24,000.00	„
7.	Purchase Mati for pond bank landscaping	99,750.00	„
8.	Expenses for seasonal fair of Ladies Club	30,000.00	„
9.	Expenses for yearly picnic of Ladies Club	35,000.00	„

Treasurer

10.	Labour charges of pond bank landscaping	16,000.00	„
11.	Labour charges of pond bank landscaping	24,000.00	„
12.	Purchase various kinds of plants	12,570.00	„
13.	Expenses for Basketball Tournament -2016	1,00,000.00	„

Admin & Sy Fund

SL.	Project	Expenses Involved Tk	Action
1.	Garbage clearing charges from garbage point (9 Trips)	19,800.00	Treasurer
2.	300 x File cover printing charges	11,400.00	„
3.	Making of 20 x Road dividers	11,845.00	„
4.	Garbage clearing charges from garbage point (3 Trips)	15,000.00	„
5.	Painting charges of children rides of children park	19,785.00	„
6.	Repair charges of water line & Other works of Sy Bk	20,420.00	„
7.	Printing charges of Vehicle Sticker-2017 & Servant/Caretaker Id Card	1,09,000.00	„
8.	Purchase of winter Cloth for gds	27,000.00	„
9.	Printing charges of Rickshaw pulers Id Card & Hologram	31,000.00	„
10.	1 x Laptop for IT Executive	49,000.00	„
11.	Repair charges of guard post toilet - Anaynna gate	14,900.00	„
12.	1 x Fogger Machine	75,000.00	„
13.	Garbage clearing charges from garbage point (3 Trips)	18,100.00	„
14.	1 x Projector	50,000.00	„

Convention Center

SL.	Project	Expenses Involved Tk	Action
1.	1 x Archway gate for Convention Hall room	98,000.00	Treasurer
2.	a. 6 x CC Camera for Convention Center	45,800.00	„
	b. Hard disk & Cable for CC Camera	28,500.00	
	Total Tk :	74,300.00	
3.	a. SS railing made of around the flower bed (Western Side)	37,651.00	„

Masjid Fund

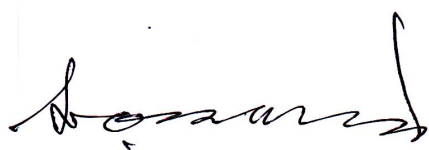
SL.	Project	Expenses Involved Tk	Action
1.	Repair & Maint charges of 1 x AC of ground floor of Masjid (Compressor & Gas Filling)	49,000.00	Treasurer
2.	1 x Amplifier & 1 x Megaphone	23,900.00	„

Agenda – 12 : : Miscellaneous point :

12. Mobile bill for collectors has been approved Tk. 400/- per month from the month of January 2017.

Treasurer

13. Repair & Maintenance of Electrical substation of convention centre has been approved at the cost of Tk. 2,00,000.00 (Two lacs).	Convener, Convention Centre
14. Crockeries / Cutleries and Jainamaj for the ladies club may be purchased.	Convener, Ladies Club
15. Office Asst Md Miraz Hossain will work for Sports & Cultural Subcommittee, Lalitakala Academy and Ladies Club. Member Sy & Admin will select a person to work as receptionist at fitness centre.	Secy & MSA
16. Construction subcommittee will arrange to fix up poster at boundary wall at park area and tiles to be placed at walkway near the turning area at Ananya gate.	Convener, Constr Sub- Committee
17. Construction of Minar and repair of frontal shade of Mosque to be reviewed by Mosque subcommittee for further analysis.	Convener, Mosque subcommittee
18. A boundary wall may be constructed on the northern side of barrack within cost of Tk. 2 lac (Two lac). The ht should be around 7.5 feet.	MSA
19. Convener of Convention Centre sub-committee will arrange renovation of cook house.	Convener Convention Centre sub- committee
20. A letter may be circulated to all to remove disconnected T & T cables.	Secy
21. 2 x Fogger machine of Korean made may be procured within cost of Tk. 1,80,000.00 (one lac eighty thousand).	Purchase Sub - Comm
22. Gp Capt M Rafiqul Huq, psc (Retd) will arrange to procure UPS for each computers.	Convener, IT& Comm
23. As there was no other point, the meeting ended with a vote of thanks to the chair.	



Brig Gen Mustafizur Rahman, ndu, psc (Retd)
President

12 Jan 2017



Lt Col Md Shamsul Islam (Retd)
Secretary

12 Jan 2017

To :

All Members of the Executive Committee

Acct Section

Convention Centre