

BARUDHARA DOHS PARISHAD
DHAKA CANTONMENT

MINUTES OF THE 51TH MEETING OF THE EXECUTIVE COMMITTEE (EC)

1. The 51th meeting of the Executive Committee chaired by the President was held on 24th Jan 2012 at 2000 hrs in the Parishad office. Twelve members of the EC attended.
2. The President called the meeting to order after recitation of verses from the Holy Qur'an by Maj Mohd Serajul Arefin (Retd).
3. This is a shortened version of the minutes and as such only decisions are recorded:

Ser	Decisions	Action
a.	Draft minutes of AGM is approved by the executive committee.	
b.	Lt Col Akram Hossain (Retd) is appointed as member Sy & Admin with immediate effect. He will be assisted by Admin officer. Sy officer and Sy Supervisor. EC member will render all possible help as and when required.	EC ✓
c.	Administrative Officer will prepare charter of duties for security pers and post order for all sy posts and submit to Member Sy & Admin by 7 Feb 2012.	AO ✓
d.	Senior Warrant Officer Md Abdul Latif (Retd) is appointed as Sy Officer with immediate effect.	Sy officer ✓
e.	For sinking of new deep tube well Administrative Officer will contact WASA immediately.	AO ✓
f.	Maj Md Aslam Mia (Retd) is appointment will be Administrative Officer and his month salary will be Tk- 30,000.00 with effect from Jan 2012.	AO ✓
g.	Any purchase involving over Tk 10,000.00 will require 3 quotations.	Treasurer ✓
h.	Fol expenditure have been approved :	Treasurer
	<u>AGM – 2011</u>	
	(1) Refreshment - 9,996.00	
	(2) Decoration & Crockeries - 2,950.00	
	(3) Sound System - 4,050.00	
	(4) Banner - 300.00	
	Total Tk - 17,296.00	
j.	Extension of Masjid either vertically or on sides may be planned.	Masjid Sub Committee
k.	Cantt Board to be approached to destroy/remove unauth construction in front of plots restricting veh movement and hampering parking.	AO ✓

1.	Necessary effort should be made to get back the Convention Centre under DOHS Parishad	Secy
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Brig Gen Mohammed Mutahar Hossain (Retd)
Secretary

27 Jan' 2012

To :

All EC Members