

BARIDHARA DOHS PARISHAD
DHAKA CANTONMENT

MINUTES OF THE 54TH MEETING OF THE EXECUTIVE COMMITTEE (EC)

1. The 54th meeting of the Executive Committee chaired by the President was held on 28th April 2012 at 0930 hrs in the Parishad office. Ten members of the EC attended.
2. The President called the meeting to order after recitation of verses from the Holy Qur'an by Maj Mohd Serajul Arefin (Retd).
3. This is a shortened version of the minutes and as such only decisions are recorded:

Ser	Decisions	Action
a.	A letter is to be written to all offices located in Baridhara DOHS for taking precaution against fire specially during night when it remains closed	AO
b.	Fire fighting training to be arranged for the security personnel employing a professional firm.	Capt (BN) M M Aziz
c.	One vacuum cleaner to be purchased for the Masjid.	Masjid Sub-Committee
d.	Repainting of Masjid to start immediately and should be completed in 3 weeks.	”
e.	Arrangement to be made to place the copies of Holy Quran at appropriate place in the mosque.	”
f.	Steel shutters of the Masjid veranda to be repaired immediately.	”
g.	Construction work of toilet on the northern side of the Masjid to be stopped immediately.	”
h.	Perimeter wall or net fencing to be constructed in front of Imam and Muazzin's house.	
j.	Sample ID Card for rickshaw pullers and rickshaw fare list was approved as proposed by Member Sy & Admin.	Member Sy Admin
k.	No hotpoti stand or juice corner will not be allowed in DOHS area.	Member Sy Admin
l.	No new vendors of mineral water will be enlisted at this moment.	AO
m.	House name plates may be presented to plot owners by the ad firm as approved. The firm may be requested to sponsor a gate.	AO
n.	A sergeant may be employed as security supervisor.	Member Sy Admin
p.	In absence of Brig Gen Ibne Fazle Sayeduzzaman (Retd), Lt Col Akram Hossain will approve selection of DOHS staff.	Lt Col Akram Hossain, Brig Gen Ibne Fazle Sayeduzzaman, Secy, Ao
q.	Fitness centre should be repaired.	Capt (BN) M M Aziz

r.	One ACC sergeant to be employed to supervise office work & assist account supdt.	Lt Col Ak Hossain. Treasurer,
s.	One clerk to be employed for the arbitration section.	Air Cdre M Murad Hussain, A
t.	Defaulters who have not cleared outstanding DOHS subscription should be issued letter requesting them to clear the dues by 15 May 2012 or else action will be taken against them by disconnecting satellite & internet connection the following day.	Treasurer, A Tech Sub-Committee
u.	President will discuss with QMG on Convention Centre thereafter decision will be taken on the following : a. Shifting of office b. Disposal of security deposit by contractor.	AO Treasurer, Secy
v.	EC Committee meeting will be conducted on 3 rd Saturday of each month. In case of inability it will held on the last Saturday of the month.	Secy, AO
w.	Tk 20,000 is approved for donation to BIS for advertisement in the school magazine, as requested by the Principal.	Treasurer
x.	Expenditure made in April 2012 is approved by EC.	"
y.	Cantt Board is to be requested to reduce the house rent of Moazzin to be min level possible. Brig Gen Sayeedur Rahman, BP (Retd) has been tasked by EC to discuss the matter with CEO.	AO


Brig Gen Mohammed Mutahar Hossain (Retd)
Secretary

30 April' 2012

To:

All EC Member