



**BARIDHARA DOHS PARISHAD
DHAKA CANTONMENT**

**MINUTES OF THE 93th EXECUTIVE COMMITTEE MEETING
HELD ON 21 Dec 2015 AT 1800 HRS.
AT THE DOHS OFFICE**

1. Brig Gen Mustafizur Rahman, ndu, psc (Retd), the President of Baridhara DOHS Parishad, presided over the meeting. The following Members were present:

- | | |
|--|------------------------|
| a. Brig Gen Mustafizur Rahman, ndu, psc (Retd) | - President |
| b. Col S M Faisal (Retd) | - Sr VP |
| c. Lt Col Akram Hossain (Retd) | - Vice President |
| d. Maj Ashraf Kamal (Retd) | - Jt Secretary |
| e. Lt Col M Abdur Rab (Retd) | - Treasurer |
| f. Lt Col Bazlur Rahman (Retd) | - Member Sy
& Admin |
| g. Air Cdre M Murad Hussain, ndc, acsc, psc (Retd) | - Member |
| h. Brig Gen Md Sayeedur Rahman, BP (Retd) | - Member |
| i. Col Mohammad Golam Mustafa, psc (Retd) | - Member |
| j. Capt (BN) M M Aziz, psc (Retd) | - Member |
| k. Gp Capt M Rafiqul Huq, psc (Retd) | - Member |
| l. Lt Col Md Abdur Rob (Retd) | - Member |
| m. Dr Parveen Hoque Chowdhury | - Member |

2. As the quorum for the meeting was present, the President called the meeting to order.

3. This is shortened version of the minutes and as such only decisions are recorded :

Events	Action By
<p><u>Agenda – 1: Tilawat - E Quran:</u></p> <p>1. Air Cdre M Murad Hussain, ndc, acsc, psc(Retd) recited the verses from the Holy Quran at the beginning of the meeting.</p> <p><u>Agenda – 2: Welcome address by the President</u></p> <p>2. The President requested each and every EC member to follow the 'Guidelines' issued to the sub-committees earlier. He expected all sub-committees to act as per those directives/guidelines and there will be no interference. President asked for better coordination among the sub-committees. He expressed his confidence on the capabilities and in discharging responsibilities by each Sub-Committee.</p>	All Concern

Agenda -3: To confirm the minutes of 92nd EC meeting held on 07 Nov 2015.

3. The minutes of the 92nd EC meeting were discussed. Since there was no observation from any member, Capt (BN) M M Aziz, psc (Retd), Member, proposed to confirm which was seconded by Dr Parveen Hoque Chowdhury.

Secretary

Agenda – 4: Brick works at approach pavement of Mosque

4. The Construction & maintenance Sub-Committee will carry out the work in consultation with Mosque Sub-Committee. Only 24"×2 layer brick will be laid in eastern side of north west pavement and 10" two layer brick north-south side of eastern pavement. Capt (BN) M M Aziz, psc (Retd) of development Sub-Committee will directly co-ordinate.

Capt (BN)
M M Aziz,
psc (Retd)

Agenda – 5: Brief on Service Center by the Coordinator

5. Coordinator Service Centre-Jt Secretary Maj Ashraf Kamal (Retd) briefed about activities of Service Centre. He said approximately there were 50 inquires in the month of November 2015 and 150 inquires by 21 December 2015. Limited Services were given to the callers. On asking about the necessity and usefulness of the Service Centre all EC Members appreciated for its continuity.

Coordinator
Service
Centre

Agenda- 6: Installation of Children Rides

6. Three children rides (already selected) will be placed at the abandoned WASA pump area on road no 1. Capt (BN) M M Aziz, psc (Retd) will co-ordinate alongwith convener Games, Sports & Cultural Sub-Committee.

Capt M M Aziz
(Retd) &
convener Games,
Sports &
Cultural Sub-
Committee

Agenda -7 : To discuss about Best Performers in respective fields

7. Concern Sub-Committee will decide the best performer of their under command and present it to EC meeting in January 2016 for approval. (92nd EC meeting held on 07 November 2015 & agenda-6).

All Sub-
Committee

Agenda -8 : To discuss on the proposal given by Idea Communication

8. Idea Communication is permitted for beautification & Bill board works in Annanya Shopping Complex parking area and railway line area. For this Air Cdre M Murad Hussain, ndc, acsc, psc (Retd) will co-ordinate. There should be yearly/monthly charges given to DOHS Parishad by the contractor (Idea Communication).

Air Cdre M
Murad
Hussain,
(Retd)

Agenda -9: Discussion about Parking on roads

9. Miking will be done not to park any car on the road. Parking may be allowed in three places like CSD area, Convention Centre area and in western side of Eastern road.

Member
Secy &
Admin

Agenda -10: Discussion about Pond Protection :

10. GM will be held on 15 January 2016 for approval of this project and other necessary works. Member Sy & Admin will give multimedia presentation at the GM. Notice to be served accordingly.

Agenda -11 : Financial Approval by EC

11. The EC approved the following expenditures :

Parishad Fund

Sl..	Date	Particular	Amount (in BDT.)	Apv. Authority	Remark
511	08-11-15	Printing charges of Minutes sheet proceedings for AGM-14	82,250.00	AGM	
516	10-11-15	Estb of Svc Center at Convention Center GF	10,296.00	EC	
529	13-11-15	Repairing & maint charges of Basketball ground	11,350.00	EC	
558	01-12-15	1 x Computer with accessories for Account Section	43,525.00	EC	
559	01-12-15	1 x Computer with accessories for Svc Center	43,525.00	EC	
560	01-12-15	Exp for observation of 44 th Victory day - 2015	35,000.00	EC	
561	01-12-15	1 x Computer with accessories for Fitness Center	40,625.00	EC	
562	01-12-15	1 x Computer with accessories for Admin & Sy Section	43,525.00	EC	
573	08-12-15	Printing charges of minutes sheet proceedings for AGM 2014 & circulate of letter for 44 th Victory day	13,200.00	EC	
588	09-12-15	Exp for observation of 44 th Victory day - 2015	30,000.00	EC	
591	09-12-15	Exp for observation of 44 th Victory day - 2015	35,000.00	EC	
		Eqpt & Furniture for MI Room	31,000.00	EC	
		Printing charge of ID card for male/females worker living at DOHS	29,500.00	EC	
		1 x Motorized Treadmill motor 2.HP (Model No 8629)	25,000.00	EC	Fitness Center
		1 x Motorized Treadmill motor 2.HP (Model No 800)	25,000.00	EC	Fitness Center
		Printing charges of veh stickers for 2016-2017	33,540.00	EC	

12
Secretary
&
Member
Secy &
Admin

Treasurer

hr

Adrain & Sy Fund

SL.	Date	Particular	Amount (in BDT.)	Apv. Authority	Remark
		Road marking with paints both side of the road from School gate to Anayna gate	39,650.00	EC	
		Road divider for traffic management	16,970.00	EC	
		White washing & distempering charges of Sy Bk	35,000.00	EC	
		White washing & distempering charges of Sy Bk	35,000.00	EC	

Masjid Fund

SL.	Date	Particular	Amount (in BDT.)	Apv. Authority	Remark
168	03-12-15	Extension of footpath & Tiles fitting in front of Mosque	49,300.00	EC	
		2 x Generator servicing charges for 2015	27,300.00	EC	

Convention Center Fund

SL.	Date	Particular	Amount (in BDT.)	Apv. Authority	Remark
172	14-11-15	AC Servicing charges of Convention Center Hall-2	15,000.00	EC	
173	15-11-15	Frosted paper pasted on glass east side of Convention Center Hall-1 & 2	18,520.00	EC	

Agenda -12 : Miscellaneous

12. The following miscellaneous points were discussed in the meeting :
- Sub-Committee Guidelines.** President has issued Guidelines to all Sub-Committees and has requested to perform the jobs accordingly.
 - Thanks to cultural and Ladies sub-committee.** President and all EC Members thanked for well conducting the BIJOY DIBOSH programme by Cultural Sub-Committee & picnic by Ladies Sub-Committee.
 - Badminton Competition.** EC approved Tk 49,000.00 for participation in Inter DOHS Badminton Competition.
 - Appointment of Supervisor :** Necessity of appointing Supervisor for most of the sub-committees was discussed. It will be decided after TO&E is formulated.



e. **Account of Convention Centre** : A complete and separate account will be maintained by the Convention Centre office. After all required expenditures, just loss/profit will be handed over to Parishad office monthly. This will also be circulated among all EC members.

f. **Rent of Multipurpose Hall at Level 1 & 4** : Discussed about the rent of Multipurpose hall at 1st & 3rd floor. After discussion it was decided that the rent of both halls will be a under :

- a. Multipurpose (1st Floor) - Tk 3,000.00 (for six hours)
- b. Multipurpose (3rd Floor) - Tk 5,000.00 (for six hours)

The above rent for Plot/Flat owners will be at the discretion of President and Secretary. This will be controlled by Secretary.

g. **CC Camera at Mosque** : Keeping in view the requirement of security aspects it was decided that required no (four) cc cameras will be installed immediately at the mosque premises. These will be connected with recording/monitoring networks. Member sy & admin shall coordinate with Mosque sub-committee and IT & Communication sub-committee.

13. As there was no other point, the meeting ended with a vote of thanks to the chair.



Brig Gen Mustafizur Rahman, ndu, psc (Retd)
President

December 2015

To :

All Members of the Executive Committee