

**BARIDHARA DOHS PARISHAD  
DHAKA CANTONMENT**



**MINUTES OF THE 95<sup>th</sup> EXECUTIVE COMMITTEE MEETING  
HELD ON 13 FEB 2016 AT 1000 HRS.  
AT THE DOHS OFFICE**

1. Brig Gen Mustafizur Rahman, ndu, psc (Retd), the President of Baridhara DOHS Parishad, presided over the meeting. The following Members were present:

- |                                                    |                     |
|----------------------------------------------------|---------------------|
| a. Brig Gen Mustafizur Rahman, ndu, psc (Retd)     | - President         |
| b. Col S M Faisal (Retd)                           | - Sr VP             |
| c. Lt Col Akram Hossain (Retd)                     | - Vice President    |
| d. Lt Col Md Shamsul Islam (Retd)                  | - Secretary         |
| e. Maj Ashraf Kamal (Retd)                         | - Jt Secretary      |
| f. Lt Col M Abdur Rab (Retd)                       | - Treasurer         |
| g. Lt Col Bazlur Rahman (Retd)                     | - Member Sy & Admin |
| h. Air Cdre M Murad Hussain, ndc, acsc, psc (Retd) | - Member            |
| i. Brig Gen Md Sayeedur Rahman, BP (Retd)          | - Member            |
| j. Col Mohammad Golam Mustafa, psc (Retd)          | - Member            |
| k. Capt (BN) M M Aziz, psc (Retd)                  | - Member            |
| l. Gp Capt M Rafiqul Huq, psc (Retd)               | - Member            |
| m. Lt Col Md Abdur Rob (Retd)                      | - Member            |
| n. Maj Mohd Serajul Arefin (Retd)                  | - Member            |

2. As the quorum for the meeting was present, the President called the meeting to order.

3. This is shortened version of the minutes and as such only decisions are recorded :

Events	Action By
<b><u>Agenda – 1: Tilawat - E Quran:</u></b>	
1. Maj Mohd Serajul Arefin (Retd) recited the verses from the Holy Quran at the beginning of the meeting.	
<b><u>Agenda – 2: Welcome address by the President</u></b>	
2. The President of the Parishad emphasised on the mutual co-operation and good understanding among EC members. He once again laid importance to the initiative and timely completion of any responsibilities assigned to respective EC members.	All Concern
<b><u>Agenda -3: To confirm the minutes of 94<sup>th</sup> EC meeting held on 12 Jan 2016.</u></b>	
3. The minutes of the 94 <sup>th</sup> EC meeting have been approved with the following amendment. Gp Capt M Rafiqul Huq, psc (Retd), Member EC proposed to confirm which was seconded by Maj Mohd Serajul Arefin (Retd) member, EC.	Secretary



a. **Agenda – 4 : Manpower Distribution.** Draft TO & E to be circulated to the members of EC for their comments.

All  
Concern

b. **Agenda – 4: Children Rides of Fiber Optics.** Col SM Faisal (Retd) and Lt Col Akram Hossain (Retd) will co-ordinate with CEO for setting up those rides ASP in park area. Capt MM Aziz, psc, BN (Retd) will ensure to remove the old installation of water pump in coordination with WASA.

Col SM  
Faisal, Lt  
Col Akram  
& Capt MM  
Aziz, psc,  
BN

c. **Agenda – 6:9 : Construction of retention wall at pond:** Lt Col Bazlur Rahman (Retd), Project Director, will complete all necessary works and other formalities prior to inauguration on 29 Feb 2016.

Lt Col  
Bazlur  
Rahman  
(Retd)

d. **Agenda – 11 : Proposal for maintenance work to be done by CEO.** A letter to be written to CEO's office for the maintenance of main road from school gate to Baridhara gate.

Secy

**Agenda -3 : Col M Golam Mustafa, psc (Retd) proposed that a portion of the income earned from Convention Centre may be given to mosque fund.**

4. The following decisions have been taken.

- Present system of maintenance of fund to continue.
- Loan against mosque fund to be adjusted from Parishad fund.
- Mosque Sub Committee will submit a proposal for face lifting on western facade of mosque.

Mosque  
Sub  
Committee  
&  
Treasurer

**Agenda-4 : Purchase of Furnitures for Convention Centre .**

5. Point was discussed and agreed in principle to procure furnitures like tables & chairs. Convention Centre Sub-Committee will put up a detailed proposal considering all the factors related on the subject.

Convention  
Centre  
Sub-  
Committee

**Agenda -5 Treasurer to present the minutes regarding the expenditures more than the sanctioning power of president.**

6. The EC approved the following expenditures :

Treasurer

**Parishad Fund**

SL	Appt	Project	Expenses Involved Tk	Remark
1.	Secy	<b><u>GM-15</u></b> Entertainment for Members	15,510.00	EC

2.	Convener, Hygiene & Sanitation Sub - Committee	<b>MI Room</b> a. Wooden Table Secretariat with glass -1 b. Wooden Table for patient -1 c. Tools -1 d. Saline stand -1 e. Thermometer niddle -1 f. Conveyance charge  <b>Total Tk :</b>	10,000.00 11,990.00 1,500.00 3,890.00 1,000.00 820.00 29,200.00	EC
3.	Jt Secy	<b>Repair &amp; Maint works</b> a. Repair of roads in DOHS area b. Repair of roads from School gate to Y-Junction c. Extra exp for repair of roads  <b>Total Tk :</b>	48,000.00 48,000.00 24,500.00 1,20,500.00	EC
4.	Convener, Games, Sports & Cultural Sub- Committee	Exp for Cultural & Recreational function (Butik & Cake) arranged by the Ladies Sub-Committee on 20 & 21 January-2016	19,420.00	EC
5.	Convener, Publication Sub - Committee	<b>Books &amp; Publication</b> Publication of Magazine-2015 (Dip Shika)	1,97,500.00	EC
6.	Convener, Games, Sports & Cultural Sub- Committee	<b>Fitness Center</b> a. Glass mirror setting inside of the wall of Ladies corner b. Glass mirror setting inside of the wall of Gents corner  <b>Total Tk :</b>	44,058.00 37,968.00 82,026.00	EC

### Masjid Fund

SL	Appt	Project	Expenses Involved Tk	Remark
1	Member Secy Masjid Sub-Committee	<b>Furniture</b> a. SS Rack for safe custody of Holy Quran -6	51,000.00	EC

### Convention Center Fund

SL	Appt	Project	Expenses Involved Tk	Remark
1.	Secy Conventio n Center Sub- Committee	<b>Repair &amp; Maint</b> a. Replacement of Marble & Homogenous stripped Tiles at level-1 to upper stair b. Labor charge  <b>Total Tk :</b>	14,750.00 5,250.00 20,000.00	EC



2.	Member Plantation & Garden Sub- Committee	<b><u>Plantation &amp; Beautification</u></b> Grass plant in front of Convention Center	26,200.00	EC
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**Agenda -6 : Selection of date for AGM-2015.**

7. The tentative date for AGM -2015 is selected 12 Mar 2016. Notice to be served by 23<sup>rd</sup> February 2016.

All EC  
Member  
Secy

**Agenda -7 : Points regarding Convention Centre.**

- a. **Electric Connection.** The cost amounting Tk. 20,000.00 (Twenty thousand) has been approved.
- b. **Overtime for supervisor :** The subj overtime is approved from this month.
- c. **Approval of Additional Manpower :** The proposed requirement to be sent to the committee so formed to review the TO&E.
- d. **Donation from Contractors :** The proposal is not accepted and they will pay the due amount as committed.
- e. **Expenditures on Distribution of leaflet :** EC has given approval of Tk. 20,000.00 (Twenty Thousand) only for the said work.
- f. **Expenditure on whitewash and painting of boundary wall :** The proposed work costing Tk. 58,500.00 (Fifty Eight Thousand Five Hundred ) is approved.
- g. **Replacement of Tiles in stairs :** The cost of said work amounting Tk. 20,000.00 (Twenty Thousand) is approved.
- h. **Enlistment of Utshov sound system :** The Committee formed for installation of Home Theater will verify and asses the quality and will give their opinion on the subject prior to their enlistment.

Convener,  
Convention  
Centre &  
Treasurer

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Convener,  
Convention  
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Convener,  
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Centre &  
Treasurer

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Convener,  
Convention  
Centre

**Agenda - 8: Miscellaneous points :**

- a. **Security light at Convention Centre :** Lt Col Bazlur Rahman (Retd) requested to fix up security light in and around convention centre and it has been approved.
- b. **Registration of Motor Bike :** Lt Col M. Abdur Rab Treasurer proposed that 3 x motor bikes need to be registered. Member Sy & Admin will do the needful.

Convener,  
Convention  
Centre

Member Sy  
& Admin

c. <b><u>Parking vehicles in lanes :</u></b> Member Sy & admin has been reminded to become more active and assertive on the subject, if required, necessary assistants may be sought from CEO.	Member Sy & admin & Treasurer
d. <b><u>Inclusion of EC Member in Board Meeting :</u></b> A letter to be written to station HQ to include our representative in their monthly Board meeting.	Secy
e. <b><u>Use of Fogger Machine.</u></b> Air Cdre Murad Hussain has been tasked in this regard to use fogger machine at regular interval for some time. So that the inhabitants are free from mosquito hazards.	Air Cdre Murad Hussain
f. <b><u>Unauthorized Construction.</u></b> Member Sy & Admin has been asked to remove all subject construction with the help of Cantt Board.	Member Sy & Admin
g. <b><u>Construction of Boundary wall of Eastern side of Convention Centre.</u></b> Lt Col Bazlur Rahman (Retd) raised the point that the subject construction to be reconsidered with a view to use the area for car parking. The house appreciated the point and decided that the construction of subject wall to be postponed and a new proposal will be taken into consideration.	Convener, Convention Centre & Member Sy & Admin
h. Maj Kamal (Retd) put forward the following points :  a. Control of Rikshaw inside DOHS. b. Parking on road to be avoided. c. Use to Shewra Bazar gate (Near Convention Centre).	
The Points were discussed at length and member Sy & Admin has been tasked to take necessary steps to minimize the problems.	Member Sy & Admin
j. Air Cdre Murad Hussain (Retd) will discuss with president about the design sent by Idea communication for necessary approval.	Air Cdre Murad Hussain
k. Brig Gen Md Sayeedur Rahman, BP (Retd) proposed to introduce 'Friday Market' to dispose of the old & surplus items. The point has been noted and necessary steps will be taken in future if possible.	All EC Member
l. Amount approximately Tk. 15,500.00 (Fifteen thousand Five hundred only) is sanctioned to Celebrate the 21 Feb 2016 in a befitting manner : Programme circulated for the day is approved.	Treasurer
m. <b><u>Disposal of Application of account supervisor.</u></b> Senior Warrant Officer (Retd) Mohd Ali Miah has served 11(Eleven) years. EC has agreed to pay one month's basic pay (drawn in last month's) per year ie	Treasurer

11 months pay. Policy in this regard may be incorporated in new pay scale.

8. As there was no other point, the meeting ended with a vote of thanks to the chair.



Brig Gen Mustafizur Rahman, ndu, psc (Retd)  
President

15 Feb 2016

To :

All Members of the Executive Committee

Acct Section  
Convention Centre